2016-2017

Student welcome booklet

Toulouse School of Economics École d'économie de Toulouse



hello



Toulouse School of Economics École d'économie de Toulouse

livret d'accueil

Welcome to TSE The Toulouse School of Economics (TSE) at Toulouse Capitole University is excited to welcome you as a student. Ranked as one of the world's leading economics research institutions, it offers a stimulating intellectual equing economics research institutions, it offers a summating interrectual environment that will foster your curiosity and reveal your talents. Dedicated teachers and researchers with worldwide reputations in their fields are eager teachers and researchers with wondwide reputations in their rields are eager to pass on their expertise to prepare you for both your future career and your The school is also a cosmopolitan place to live. You are from over eighty different countries. This is a unique opportunity to discover different cultures and points of view and ways of expressing them. Make the most of it! Your role as an informed citizen. youth and enthusiasm will help you form lifelong friendships. The school is still young. Its visibility is increasing. Its reputation grows day by day - and we are doing our all to contribute to it. You are and will be ambassadors. When you join the school, you become its standard bearers. Carry that standard high! A school is also a state of mind that expresses our shared values. Humility, rigour, curiosity, tenacity, humour, commitment to the common good: we hope that these words are meaningful to you. You will be welcomed by both the student organisations and all of the administrative departments. This new students' booklet provides practical information on how the school works. We think it should answer most of your questions, and of course we are available to answer any others you may have. Have a great year.

Jean TIROLE

Jean-Jacques Laffont Foundation - TSE President Nobel Prize 2014





Stéphane GRÉGOIR TSE Dean TSE's teaching faculty, known as the École TSE, is part of the University of Toulouse 1 Capitole. The Ecole emerged from the connection of the University's teaching faculty with the world-renowned "Toulouse School of Economics" (TSE) research centre. Its aim is to provide training in economics at the highest international standard to the greatest number possible, and to enable its students to benefit from both the expertise of the TSE researchers and the multidisciplinarity of the University of Toulouse 1 Capitole.

TSE boasts firmly established foundations in many different areas of economics, and its 160 members are recognized as international leaders in their different fields. The faculty is committed to transferring cutting-edge multidisciplinary knowledge to the students, whether it be in economics of markets and organisations, financial markets and intermediaries, development, environmental or behavioural economics, statistics and econometrics, and much more.

World-Class

education in

economics

The different fields are taught within a choice of three mains options: economics, economics and law or economics and mathematics, from the junior bachelor years to the Masters degree.

- A two-year preparatory program (L1 and L2) dedicated to the learning of academic fundamentals and the acquisition of methodologies, benefiting from a strong training staff, coupled with a specific emphasis on tutored work. .
- A selection for entering the L3. This group is limited to 250 students, coming from the University, preparatory classes and from other fields of excellence. Students are prepared and motivated to launch themselves into a demanding threeyear cycle which leads to prestigious Master's degrees (M2).

We have also created entry links for Bachelor's degree graduates keen to join the ranks of TSE at the M1 level, and exit paths for end-of-second-year TSE students who have decided to choose management studies at the University Graduate School of Management.

TSE

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Governance

The Board of Directors

The Board of Directors is in charge of the administrative, educational and financial autonomy of the School. It defines the educational program policies within the University of Toulouse 1 Capitole. It approves the annual School budget, the content of the educational programs, the school's educational policy and the creation of new classes, as well as the creation and development of the School's internal rules.

- This Board is made up of 14 people:
- six academic staff representatives
- one administrative staff representative
- one student representative
- six outside members
- and other invited members.

The President of the Board of Directors (an external member) is elected for three years.

The Educational Council

The mission of the Educational Council is to put in action the School's strategy and to follow the day-to-day management of activities. The Council is consulted before each meeting of the Board of Dirctors.

It consists of:

- the Dean of the School
- the Doctoral School Director and the Director of the research path master
- Undergraduate and Graduate program Directors
- the General Secretary
- the Head of Registrar's Office
- the Corporate and International Relations Manager
- the Director of each bachelor year
- the Director of each Master year
- the Students representatives (Junior Years, Senior Years Bachelor degrees M1, M2, PhD's)
- a Toulouse High School representative

The Dean of the School

He is named by the Minister of National Education at the suggestion of the Board of Director. He has a five year mandate, renewable once. He is responsible for implementing the decisions of the Board of Director. and of the Educational Council. He organizes the expenditures, determines the administrative structure of the School, and names the Heads of the School's academic courses (Bachelor's and Master's).

The Director of the PhD School

He is named by the President of the Toulouse 1 Capitole University at the suggestion of the Dean of the School and of the Director of the Jean-Jacques Laffont Foundation. The Director's mission is to organize the PhD program. The Dean of the School also delegates to him the organization and the coordination of the M2 DEEQA program (European Degree of In-Depth Quantitative Economics).

The Directors of Programs

They are responsible for the academic issues at the School (from L1 to M1). They are the preferred contact point for the students for topics related to the teaching methods, and ensure the consistency between the classes, the practical work and the exams.

The General Secretary

She is responsible for the general administration of the school. She coordinates financial, human and material resources and supervises communication actions.



Tutorials

Students are divided into smaller groups for tutorials where exercises directly related to the course lectures are offered. Most teaching units include lectures and tutorials.

- Tutorials are organized and graded under the main course teacher's supervision. Grades take into account regular attendance (which is compulsory and controlled by the teacher) and participation.
- Students who are absent three times without proper justification will receive a grade of 0/20.
- The justification for an absence must be given to the course assistant within the shortest possible time frame, and at the latest, during the following course.

Practical classes

Practical classes are offered within certain teaching units (econometrics, algorithmic). They are based on the same principles as tutorials but are organized in IT rooms. Students are trained to use software such as STATA, which is essential to economics research.



Exams and grading

The academic year courses are organized into two semesters. Each semester includes 30 course credits and is marked out 600 points. For each teaching unit, an exam is organized.

Students are assessed on their participation in class, their regular attendance during the year and class exams (continuous assessment) and during semester exams (mid-term exams).

Knowledge and aptitudes are evaluated by continuous assessment and during the final exam. Exams can/may be organized on Saturdays.

Teaching units are completed individually or on a annual average mark basis:

- Individually: a unit is definitely passed when students get 10/20
- Annual evaluation: the annual average mark of those teaching units can count to pass the exam. However a student considered as "defaulting" will not benefit from this rule to pass the exam. A candidate who is absent without justification will receive 0/20. He is then considered as "defaulting".

At the end of year and after the recommendation of the jury, one of the following distinctions can be awarded:

- ► FAIR: pass with 10 or less than 12/20.
- CUM LAUDE: pass with 12 or less than 14/20.
- MAGNA CUM LAUDE: pass with 14 or less than 16/20.
- SUMA CUM LAUDE: pass with at least 16/20.

Second session exams

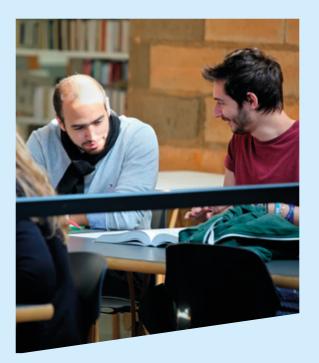
Only students with a minimum average of 8 during the semester can take the second session exams.

Bonus points

To practice a sport at the University or a musical activity within the University Orchestra during the academic year can give you bonus points. Only points above 10/20 are recorded.

For more information, you can access your degree exam rules on the Intranet : "ENT" (Environnement Numérique de Travail = digital work environment) "monespace" with your Sesame Id and password.

Course evaluation by students: at the end of each semester, each course is assessed through a questionnaire to improve teaching quality.







Diplomas

As soon as exams results are known, successful students should make an enquiry to the diplomas office in order to receive their national diplomas (L3, M1 or M2). The diploma will be available within six months. Please contact the: AR116 office : 05 61 63 39 13

Disabilities

The university has created a specific department for disabled students called UTI disability support to welcome, counsel and assist these students. The content and implementation of special measures are offered after a confidential interview.

- Website: www.ut-capitole.fr
- Email: handicap@ut-capitole.fr
- Phone: 05 61 63 35 28

Only the "Casio FX 92" pocket calculator is accepted during exams. You can easily buy it in local shops (around 20 euros).

International Mobility

Students in the 3rd year of the bachelor and the 1st year of the master can do an academic exchange with one of our partner universities, or do a gap year either as an "internship", or "personal project".

Several gap year options are possible:

- In a company (2 internships of 6 months).
- A personal project (1 year): to work abroad, to be professor's assistant, for volunteer work, ...).
- One year in a partner university: students follow courses with no qualification.
- Mobility with qualification: after obtaining the undergraduate degree, the first year of the master is pursued and validated in a partner university. Students can then return to TSE to continue their second year.

Generally, the required English level to do an exchange in one of our partner universities is a minimum B2 for a year with a qualification and B1/B2 for a year with no qualification. Also, some universities require a TOEFL, IELTS certificate... In order to prepare themselves, we strongly encourage students to improve their English level throughout their education.

An information meeting on International Mobility is proposed to the students during the month of October. The deadline for academic mobility applications is fixed around mid-January.

Contact: geneviève.doumeng@ut-capitole.fr Assistant for International Mobility at the Toulouse School of Economics



ACADEMIC CALENDAR 2016-2017. M1 & M2

1st Semester from 22th August 2016 to 17th January 2017

- Maths refresher course: 22th August to 2nd September
- Welcome day: 5th September
- Course: from 5th September to 17th December
- Autumn Holidays: from 27th October to 2nd November
- Christmas holidays: from 19th December to 2nd January
- **Exams**: from 12th January to 17th December

2^{sd} Semester from 2nd January 2017 to 24th March 2017

- Course: from 2nd January to 24th March
- Winter Holidays: from 13th February to 20th February
- Exams: from 27th March to 1st April (2nd session : June 2017)
- Internship: from 4th April 2016







Registrar's Office

The registrar's office manages the students' schooling from the 1st year bachelor level to the Master 2. This department is in charge of students administration, timetables, exam organization...

Head of registrar's office:

Isabelle BENITO, office MA 108 Tel: (0) 5 61 63 35 10 - Mail: isabelle.benito@ut-capitole.fr

Assistant to the Head of registrar's office:

Catherine VERA. office MA 104 Tel : +33 (0) 5 61 63 39 40 - Mail : catherine.vera@ut-capitole.fr

Master 1

Louise STRACHAN, office MA 107 Tel : +33 (O) 5 61 63 37 74 Mail : scoltsem1@ut-capitole.fr

Master 2 and DEEQA

OTHER CONTACTS

Website : www.ut-capitole.fr

tab "Annuaire"

Laurence DELORME, Anne COLLONGES, office MA 106 Tel: (0) 5 61 12 85 05 (04) - Mail : scoltsem2@ut-capitole.fr

General secretary

Agnès ALALINARDE, office MF 008 - Tel: (0) 5 61 63 57 58 Mail: agnes.alalinarde@ut-capitole.fr

Doctoral program

Caroline TEJEDOR, office MF 014 - Tel: (0) 5 61 12 87 65 Mail: caroline.tejedor@ut-capitole.fr

Admission office

International students welcome desk Juliette CONTAMIN, office MA 102 - Tel: (0) 5 67 73 27 87 Mail: Juliette.contamin@ut-capitole.fr

International mobility

Geneviève DOUMENG, office MA 010 Tel: (0) 5 61 63 37 63 - Mail: genevieve.doumeng@ut-capitole.fr

Business relations

Lorna BRIOT, office MA 006 Tel: (0) 5 67 73 27 79 - Mail: lorna.briot@ut-capitole.fr

Laura CONCINA, office MA 005 Tél : 05 61 63 37 81 - Mail: laura.concina@ut-capitole.fr

Tel: (0) 5 61 12 86 44 - Mail: marion.ospital@ut-capitole.fr

Reception office

Marie BELLANTONE. office MA 010 Tel: (0) 5 61 63 36 90 - Mail: ecole-tse@ut-capitole.fr



Curriculum Directors

Curriculum Directors are the students' key contact points. They send important information on which courses to follow and on the organization of studies within the school. They act as intermediaries between students and professors, and aim at maintaining a good level of communication and teaching.

MASTERS PROGRAMS - (1ST YEAR)

Economics

François POINAS Tel: (0) 5 67 12 86 23 francois.poinas@tse-fr.eu

Econometrics and Statistics

Christine THOMAS Tel: (0) 5 61 12 85 48 Mail : christine.thomas@tse-fr.eu

MASTERS PROGRAMS - (2nd YEAR)

Economics of Markets & Organizations (EMO)

Estelle MALAVOLTI Tel: (0) 5 61 12 85 60 Mail: estelle.malavolti@tse-fr.eu

Economics and Competition Law

David ALARY Tel: (0) 5 61 63 57 73 Mail: david.alary@tse-fr.eu Scientific co-directors:

Lucien RAPP and Patrick REY

Econometrics and Empirical Economics

Nour MEDDAHI Tel: (0) 5 61 12 85 63 Mail: nour.meddahi@tse-fr.eu Catherine CAZALS Tel: (0) 5 61 12 86 12 Mail: catherine.cazals@tse-fr.eu

Economic Theory and Econometrics

Catherine BOBTCHEFF Tel: (0) 5 61 12 85 66 Mail: catherine.bobtcheff@tse-fr.eu



MASTERS PROGRAMS - (2nd YEAR)

Environmental and Natural Resources Economics

Henrik ANDERSSON Tel: (0) 5 61 12 85 28 Mail: henrik.andersson@tse-fr.eu

Public Policy & Development

Jean-Paul AZAM Tel: (0) 5 61 12 85 35 Mail: jean-paul.azam@tse-fr.eu

Statistics and Econometrics

Anne RUIZ-GAZEN (TSE) Tel: (0) 5 61 12 87 67 Mail: anne-ruiz.gazen@tse-fr.eu

Xavier GENDRE (UT3) Institut de Mathématiques de Toulouse Mail: xavier.gendre@math.univ-toulouse.fr

Financial Markets and Risk Evaluation

Milo BIANCHI Tel: (0) 5 61 73 27 59 Mail: milo.bianchi@tse-fr.eu

Corporate Finance

Catherine CASAMATTA Tel: (0) 5 61 12 85 70 Mail: catherine.casamatta@tse-fr.eu

Finance and Information Technology

Christophe BISIÈRE Tel: (0) 5 61 12 85 76 Mail: bisiere@ut-capitole.fr

Science in Finance

Fanny DECLERCK Tel: (0) 5 61 73 27 58 Mail: fanny.declerck@tse-fr.eu

Doctoral School Director

Wilfried SAND-ZANTMAN Tel: (0) 5 61 12 85 60 Mail: wsand@tse-fr.eu

Master Program Director

David ALARY Tel: (0) 5 61 63 57 73 Mail: david.alary@tse-fr.eu



Internet Access

The wifi access covers several areas: libraries, cafeterias, Arsenal main entrance hall. The wifi system is available until 8.00pm only.

MUT card

The multi-service card (carte MUT) provides access to: CROUS catering service, libraries network copies service.

For more information:www.ut-capitole.fr/formations/ gerer-sa-scolarite/carte-mut-311894.lijsp

Language resource center

Located on the first floor of the Arsenal library, the language resource center offers a multimedia workspace that students can use to develop language skills.

Many courses are taught in English from Master 1 level, and it is therefore essential to begin English language preparation from Bachelor level (L1, L2, L3).

As well as the English electives that are offered when registering (30 hours =150 \in at "L3" level), it is highly recommended to practice English throughout the year.

Contact : crl@ut-capitole.fr

The campus located at the Manufacture des Tabacs is open from Monday to Friday from 7.00am to 9.00pm, and on Saturday from 7.00am to 7.00pm.

Sport

The Department of Sport (DAPS) at the University Toulouse 1 Capitole offers a choice of 21 activities such as Volleyball, Rugby, Football... to which TSE students can participate. For more information visit the DAPS website : http://www.ut-capitole.fr/campus/sport/

Catering

A cafeteria is located on the underground of the E Building for sandwiches, ready to eat meals, salads, and soft drinks.

Digital work environment (ENT)

Students at the University Toulouse I Capitole can access the "ENT" (Environnement Numérique de Travail = digital work environment) "monespace" with a Sesame ID and password (issued at student registration)

To log in, students should:

•Enter their login ID (Student ID number)

Enter their password

(by default: the six last characters of your INE number on your student card in capital letters)

Some of the functionalities of the "ENT" are:

e-mail access • timetables • online courses posted by teachers (Moodle) • results publication discussion forums • internship agreements.

For more information: http://monespace.ut-capitole.fr

GENERAL RECEPTION DESK - Building E From Monday to Friday: 7.30am to 4.00 pm

Saturdays: 9.00am to 12.00

LIBRARY - Building H For students

From Monday to Friday: 9.00am to 8.00pm Saturday: 9.30am to 5.30 pm

CAFETERIA - Building E From 7.30am to 4.00pm

IT ROOM - Building E

Room ME410: Free access from Monday to Friday: 2.00pm to 7.00pm Room AR 150 (Arsenal) : Free access from Monday to Friday: 8.00am to 8.00pm Interactive map of the campus: http://plan.univ-toulouse.fr

Other Student libraries:

ARSENAL library 11, rue des Puits Creusés, from Monday to Friday: 9.00am to 10.00pm Saturday: 9.30 to 5.30pm

LAW LIBRARY

(^{]* f}loor Arsenal) From Monday to Friday: 9.00am to 7.00pm Sturday: 9.00am to 12.00

BUILDING A School administrat

School administration

- BUILDING B Lecture halls MB I, MB II, MB III, MB IV Classrooms from MB 401 to MB 408
- BUILDING C Classrooms from MC 201 to MC 205

OBUILDING D

Classrooms from MD 001 to MD 006, Classrooms from MD 102 to MD 105, Classrooms from MD 301 to MD 315

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Classrooms fromME 201 to ME 211, IT rooms from ME 301 to ME 310, Rooms from ME 401 to ME 410 (*ME 101: free IT access*)

- **BUILDING F,** Doctoral School, TSE research
- **BUILDING G,** Gymnasium
- BUILDING H Classrooms from MH 001 to MH003, library, classrooms from MH 201 to MH208
- BUILDING I Lecture Halls: MI V, "Colloques" and "Guy Isaac"
- BUILDING Q, University Woman Center, Classrooms and on the 1st floor: Continuing education
- **BUILDING S,** TSE Research center





Student Associations





Association (BDE)





The Student Association

has been fostering inter-students relationships and integration for three years. The BDE (Bureau des Etudiants) made up of motivated and dynamic students is available to assist all students. Wherever you come from, the BDE will facilitate your integration into the school and student life. The Student Association team is elected for a year with the next elections to take place in October 2013.

The BDE's main aims are to centralize associations and to organize a large range of events: ski trips, sports tournaments, promotional goods sales (mugs, sweat-shirts, etc), and the TSE gala party that is held at the end of the academic year. The Student association also organizes the meeting between students and alumni and the integration weekend that takes place in September 2014.

The Student Association membership costs about 10€ per person, with a TSE t-shirt included. Membership allows students to receive a special price for promotional goods and events.

For more details, visit our Facebook page. Please do not hesitate to contact us if you would like to become involved in the Student Association.

Contact: **bde@tse-fr.eu** Office: **MC 205** Faceboo : Bureau des Etudiants TSE (bde-tse)

TSE Junior Etudes

This economics consulting firm established by TSE students in 2010 is an association labeled by the national confederation of student consulting firms.

Thanks to this association, students can put their skills and training into practice through

economic studies in many specialized areas such as industrial organization, corporate finance, transportation economics, cyclical analysis, development policy, finance and risk analysis, natural resources management, and statistics applied to marketing. For each new mission, a student is recruited to work in collaboration with a project leader and TSE professor support.

You can apply all year long, although most students are hired in September. However, only students from the European Union are permitted to work for the TSE Junior Etudes.

Do not hesitate to contact them!

Contact: contact@tse-junioretudes.com Website: http://tse-junioretudes.com/ Facebook: TSE Junior Etudes



Alumni network

A TSE Alumni Association was created in October 2012. On this occasion, a social and professional website dedicated to students and alumni was also launched. This website aims at facilitating interaction between alumni, students, and companies: students and alumni can use this tool to develop their professional network whereas companies can publish job or internship offers. This website is also an information tool about network events and actions as well as an exchange tool thanks to the interest groups and forums.

You will receive at the beginning of the academic year a login and password. Please validate your profile and do not hesitate to participate in this network as soon as possible and to keep in touch once you will have graduated!

Website: alumni.tse-fr.eu Mail: TSEalumni-relations@tse-fr.eu

Say it Aloud

The Say It Aloud association, created in 2014, is a platform for TSE students to express themselves. Its objective is is to promote openness and diversity within the school. To do this it organises highquality speakers as well as workshops/discussions between students.

From economics to psychology and politics, every topic is discussed, enabling the school's students to better grasp better different visions of the world that surrounds them. Say It Aloud provides TSE students with an environment in which they can discuss, think critically and freely express themselves, contributing to the personal development of tomorrow's economists.

Facebook: www.facebook.com/pages/Say-It-Aloud-Tse/762302213824262?fref=ts

TSEconomist

This magazine, designed and produced by TSE students, aims to bring the TSE Community together around debates on major social issues. The students produced this magazine to help develop its readers' critical thinking skills and connect teaching-researchers, TSE Alumni and the school's students.

We encourage motivated students to join us in order to work together on various activities which precede the creation of each edition:

- write articles and conduct interviews
- cover events on campus
- collaborate in the design of the magazine
- read articles and make corrections (proof-reading)
- promote the TSEconomist
- become a member of the committee

If you wish to get involved in this project or bring new ideas to the table, contact us:

Website: www.tseconomist.com Mail: tseconomist@tse-fr.eu

BDS

This association was created in order to enable students to get together for group activities. The BDS (Sports Office or Bureau des Sports in French) organises physical activities on a weekly basis so that each and every one can take part in a sport whenever they wish. Furthermore, every two weeks, the BDS organises sports excursion (karting, bowling, ice skating, ropes course)... as well as socials for important football or rugby games.

Other important events, such as the 4L Trophy, a a charity run and Olympiads take place during the year. People can not only follow these events but also support and participate through social media. Every student can participate as well as alumni!

Facebook: www.facebook.com/Bureau-Des-Sports-TSE-1076108769116819/











Business relations and Internships



Don't miss the BUSINESS and ACADEMIC TALKS ! Several Thursdays per month between 5.00 pm and 6.30 pm

CONTACTS

Business Relations Manager: Lorna BRIOT, office MA 005

Tel: (0) 5 67 73 27 79 Mail: lorna.briot@ut-capitole.fr



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Internships

An internship is a work experience in a private or public organization (in France or abroad). Internships allow students to become accustomed to the corporate world. It is possible to do a long internship on your gap year.

Internship agreements

Internships are either compulsory or recommended depending on the level, and are subject to an internship agreement. This document is compulsory and defines the legal status of the student during the internship. The student must remain registered at TSE during the internship period.

To issue the internship agreement, students should access the "ENT" under the "Etudier/Study" part and get in touch with the corporate relations services of the University.

Internship hunting

Job and internship offers are posted on the Alumni platform: alumni.tse-fr.eu. Information dedicated to internship hunting (companies directories, internship directories, practical tools, website selections, etc.) are available on Moodle.

The school business relations department (office MA 005) will be also happy to help you. (Contact: +33 (0) 5 67 73 27 79 - ecole.entreprises@tse-fr.eu)

Getting ready to join the labour market

• Workshops are organized to help you to look for an internship or a job (employment market knowledge, networking, Curriculum Vitae, cover letter, job interview simulation.

S Professional meetings are offered including Internships forums, seminars (Business and Academic Talks), etc.

• The alumni network website allows students to get in touch with alumni members and benefit from their professional experience (Ref: Associations).



Friday 25 November 2016, participate in the 5th edition of the Business Networking Day!

Jobs, companies, internships, job opportunities and on the job training: a perfect opportunity to prepare your career path by meeting companies and members of TSE alumni.





Located at the heart of south-west France, Toulouse enjoys a privileged geographical location, close to the Mediterranean Sea, the Atlantic Ocean and the Pyrenees.

Toulouse School of Economics is located in the former tobacco factory between the Garonne River and the Canal de Brienne, and is close to the city's historical center (5 minutes' walk from the Place du Capitole).

Students can thus easily enjoy the charms of the "pink city" with its diverse historical resources, remarkable heritage and a variety of cultural and sports activities on offer. Toulouse is also a business-oriented, lively, young and cosmopolitan city where shops and sunny coffee terraces abound.

Toulouse is also known for its strong economic dynamism and stands out as a hub of excellence for the aerospace industry (Airbus, ATR, Alcatel Alenia Space, etc.). It is also the home of many innovative firms in other industrial sectors such as biotechnologies (Pierre Fabre, Sanofi-Aventis, Ciba-Vision, etc.) and electronics (Continental, Motorola, etc.).















École d'économie de Toulouse

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