

## Project Management

Course title – Intitulé du cours	Project Management
Level / Semester – Niveau /semestre	M1 / Semestre 1
School – Composante	Ecole d'Economie de Toulouse
Teacher – Enseignant responsable	Claire VAUFREY
Other teacher(s) – Autre(s) enseignant(s)	
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Other teacher(s) – Autre(s) enseignant(s)	
Lecture Hours – Volume Horaire CM	15
TA Hours – Volume horaire TD	
TP Hours – Volume horaire TP	
Course Language – Langue du cours	Anglais - English
TA and/or TP Language – Langue des TD et/ou TP	

### **Teaching staff contacts – Coordonnées de l'équipe pédagogique :**

Claire VAUFREY

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Phone number: +33.7 68 52 77 47

### **Course Objectives – Objectifs du cours :**

This course focuses on project management methodology: how to initiate and lead projects in the most effective way. Students will learn about key project management phases and will have the opportunity to apply this to a case study, which will be used as a connected thread during all the modules. Participants will be able to identify the necessary skills and behavior a project manager needs to succeed. Upon completion of the course, the learners should be able to:

- Explain what a project is, what project management is and the different associated processes
- Use, in a suitable way, tools and methods in the initiating and planning processes for a project

### **Prerequisites – Pré requis :**

Not any specific skills required

### **Practical information about the sessions – Modalités pratiques de gestion du cours :**

Attendance: All students must be active participants in class activities. An active presence may be shown through participation in, and contributions to discussions. Regular attendance and assignment submissions are essential for success.

**Grading system – Modalités d'évaluation :**

- 25% : Attendance and participation - active contribution during lessons
- 25% : Quiz – final test on basics
- 50% : Assignment (group or personal) : project plan to be delivered

**Bibliography/references – Bibliographie/références :**

PMI, a Guide to the Project Management Body of Knowledge PMBok, 6th edition Other references provided during the course

**Session planning – Planification des séances**

This planning could be adapted to fit with specific needs from students.

- Course 1 : Introduction & course presentation
- Course 2 : Initiating
- Course 3 to 5 : Planning (3 lessons)
  - Please note that the course 4 will be an e-learning.
- Course 6 : Risk Management
- Course 7 : Team Management
- Course 8 : Executing, Controlling & Closing
- Course 9 : Agile Project Management
- Course 10 : Assignment Presentation

**Distance learning – Enseignement à distance :**

*Distance learning can be provided when necessary by implementing:*

- *Interactive virtual classrooms*
- *Recorded lectures (videos)*
- *MCQ tests and other online exercises / assignments*
- *Remote (online) tutorials (classes)*
- *Chatrooms*

*En cas de nécessité, un enseignement à distance sera assuré en mobilisant:*

- *Classe en ligne interactive*
- *Vidéo enregistrée de la présentation du matériel pédagogique*
- *QCM et exercices en ligne*
- *TP/TD à distance*
  - *Forum...*