

Welcome Booklet

Economics for the Common Good

Welcome to TSE

The Toulouse School of Economics (TSE) at Toulouse Capitole University is excited to welcome you as a student. Ranked as one of the world's leading economics research institutions, it offers a stimulating intellectual environment that will foster your curiosity and reveal your talents. Dedicated professors with worldwide reputations in their fields are eager to pass on their expertise to prepare you for both your future career and your role as an informed citizen.

Toulouse is a cosmopolitan place to live, and TSE students come to us from over eighty different countries. This is a unique opportunity to discover different cultures and points of view and ways of expressing them. Make the most of it! Your youth and enthusiasm will help you build lifelong friendships.

Our school is still young, but its visibility and reputation are growing day by day – and we are doing our very best to keep the ball rolling fast and strong. You are and will be TSE ambassadors. When you join us, you become flag- bearers for your school. May you carry that flag high! A school is also a state of mind that expresses shared values. Humility, rigour, curiosity, tenacity, humour, and commitment to the common good: we hope that these words will be meaningful to you.

You will be welcomed here at TSE by both the student organisations and all of the administrative departments. This new student booklet provides practical information on how the school works. It should answer most of your questions, and of course we are here if you have any further queries and needs.

HAVE A GREAT YEAR!

Jean Tirole

TSE Honorary Chairman Nobel Prize 2014

François Poinas

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Economics for the Common Good

Toulouse School of Economics is a unique institution part of Toulouse Capitole University in which future economists are trained in a multidisciplinary approach mixing economics, statistics, quantitative techniques, law, behavioral sciences.

The excellence of TSE education programs rely on its research center ranked among the ten top departments in economics in the world.

TSE has well established foundations in many different areas of economics and many of its 160 members are recognized as international leaders in their different fields. The faculty is committed to transferring cutting-edge multidisciplinary knowledge to the students, whether it be in industrial organization, in development, environmental or behavioural economics, statistics and econometrics, finance and much more.

GOVERNANCE

The Board of Directors

The Board of Directors is in charge of the administrative, educational and financial autonomy of the School. It defines the educational program policies. It approves the annual School budget, the content of the educational programs, the school's educational policy and the creation of new classes, as well as the creation and development of the School's internal rules.

It is made up of 19 members:

- 4 representatives of researchers and associated staff
- 1 administrative staff representative
- 2 student representatives (including one doctoral student)
- 4 full members
- 4 qualified personalities appointed by the Fondation Jean-Jacques Laffont TSE
- 2 scientific personalities elected by the Board of Directors
- 2 socio-economic personalities elected by the Board of Directors

The President of the Board of Directors (an external member) is elected for 4 years.

The Educational Council

It is consulted and deliberates on:

- the development of the school's educational program,
- the definition of teaching programs and their evolution,
- implementation of the school's educational strategy,
- validation of partnerships with international higher education and research establishments.

It is composed of:

- The Dean for Education,
- The heads of the Bachelor's and Master's programs,
- The doctoral school director,
- The General Secretary of the Education Pole,
- The heads of each of the school's programs,
- Directors of teaching and research departments,
- 3 elected user representatives,
- A principal from a Toulouse high school,
- The head of the school's Registrar's Office and his deputy.

Teaching and Campus Life Council (CFVU)

In line with the strategy and orientations defined by the Board of Directors, this council is consulted on the following issues:

- Questions concerning pedagogical orientations, assessment conditions, applications for accreditation to award national diplomas, and plans to create or modify specific diplomas;
- Social action in favor of students, health policy, and measures to improve working conditions for students. It leads and coordinates student life within the school.

Research Council

The Research Council defines the "GE TSE"s scientific policy in line with the strategic orientations defined by the Board of Directors.

The Director of the school

The Director manages the school and is assisted by an Executive Committee. He appoints the the Dean for Research and the Dean for Education.

The Dean for Education

She/he is in charge of:

- the development of the school's training offer,
- the definition of teaching programs and their development,
- implementing of the school's teaching strategy,
- validating partnerships with international higher education and research establishments

The Doctoral School Director

She/he is appointed for the duration of the Doctoral School's accreditation by the President of the "EPE", Toulouse Capitole University, after consultation with the Toulouse Sciences Economiques Doctoral School Council, the TSE Research Council and the Research Council of the experimental public establishment. Her/his mission is to organize the PhD program. The Dean for Education also delegates to him/her the organization and the coordination of the Diploma in Advanced economics and research.

Master and Bachelor programmes Directors

A Master programme Director and Bachelor programme Director are responsible for the academic issues at the School (from L1 to M1). They are the preferred contact point for the students for topics related to the teaching methods, and ensure the consistency between the classes, the practical work and the exams.

The General Secretary of the Teaching Department

He is responsible for the administrative running of the the school training. He coordinates financial, human and material resources and supervises communication actions.





Organisation of courses

Lectures

Core course lectures are 90-minutes long, with students divided into groups by alphabetical order. The lists of each group members are available on the ENT (*Environnement Numérique de Travail* = *Digital Work Environment*) > *Etudier* (*Study*).

Electives

Students will choose one or several electives. It is usually possible to attend a course for approximately two weeks before a final selection is required.

Tutorials

Students are divided into smaller groups for tutorials where exercises directly related to the course lectures are offered. Most teaching units include lectures and tutorials.

- Tutorials are organized and graded under the main course teacher's supervision. Grades take into account regular attendance (which is compulsory and controlled by the teacher) and participation.
- Students who are absent three times without proper justification will receive a grade of 0/20.
- The justification for an absence must be given to the course assistant within the shortest possible time frame, and at the latest, during the following course.

Classes of practice

Classes of practice are offered within certain teaching units (econometrics, algorithmic). They are based on the same principles as tutorials but are organized in IT rooms. Students are trained to use software such as STATA, which is essential to economics research.

Exams and grading

The academic year courses are organized into two semesters. Each semester includes 30 course credits (ECTS) and is marked out 600 points. For each teaching unit, an assessment is organized.

Students are assessed on their participation in class, their regular attendance during the year and class exams (continuous assessment) and during semester exams (mid-term exams).

Knowledge and aptitudes are evaluated by continuous assessment and during the final exam. Exams can/may be organized on Saturdays.

Teaching units are completed individually or on a annual average mark basis:

- Individually: a unit is definitely passed when students get 10/20
- Annual evaluation: the annual average mark of those teaching units can count to pass the exam.

Please refer to the official documents setting out the rules and conditions for exams.

At the end of year and after the recommendation of the jury, one of the following distinctions can be awarded:

- FAIR: pass with 10 or less than 12/20.
- CUM LAUDE: pass with 12 or less than 14/20.
- MAGNA CUM LAUDE: pass with 14 or less than 16/20.
- SUMA CUM LAUDE: pass with at least 16/20.



Second session exams

All master's students who have failed the 1st session exam will have to resit in the courses in which they did not reach the average mark.

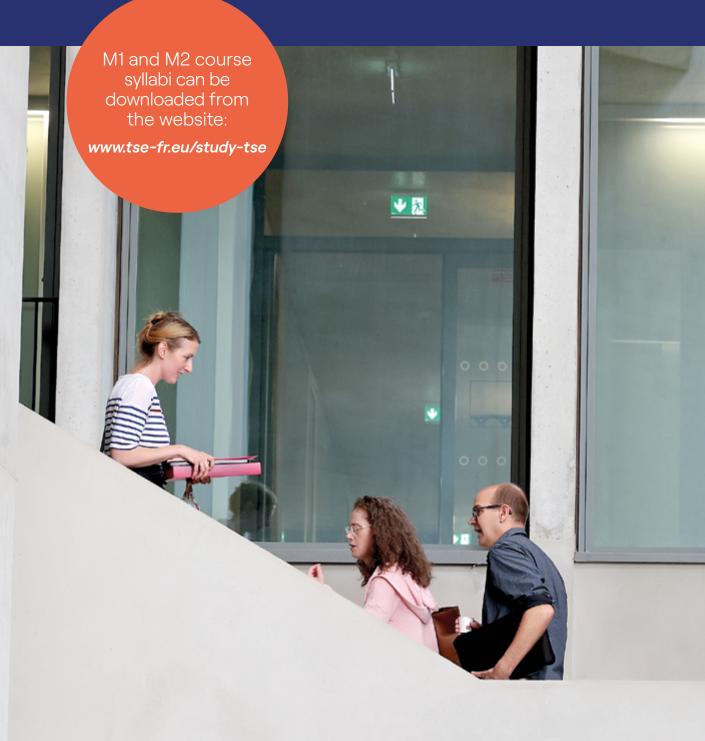
M1 students with a minimum average of 8 during the semester can take the second session exams.

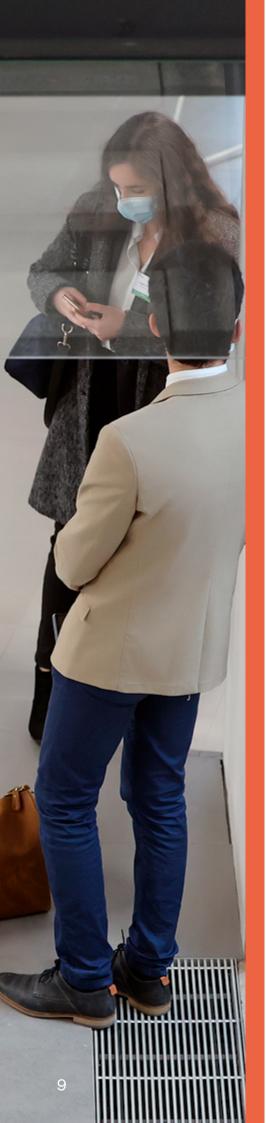
Bonus points

To practice a sport or a musical activity at the University or to be an active member of bodies such as volunteer firefighters can give you bonus points. Only points above 10/20 are recorded.

For more information, you can access your degree exam rules on the Intranet : "ENT" (Environnement Numérique de Travail = digital work environment) "monespace" with your Sesame Id and password.

Course evaluation by students: at the end of each semester, each course is assessed through a questionnaire to improve teaching quality.





Organisation of courses

Diplomas

As soon as exams results are known, successful students should make an enquiry to the diplomas office in order to receive their national diplomas (L3, M1 or M2). The diploma will be available within six months. Please contact the: AR 116 office - 05 61 63 39 13.

Disabilities

The university has created a specific department for disabled students called UT disability support to welcome, counsel and assist these students. The content and implementation of special measures are offered after a confidential interview.

- Website: https://www.ut-capitole.fr/campus/practical-information/ut1disabled-student-service/
- Email : handicap@ut-capitole.fr
- Phone : 05 61 63 35 28

International Mobility

Students in the 3rd year of the bachelor and the 1st year of the master can do an academic exchange with one of our partner universities, or do a gap year either as an "internship", or "personal project".

Several gap year options are possible:

- In a company (2 internships of 6 months).
- A personal project (1 year): to work abroad, to be professor's assistant, for volunteer work. ...).
- One semester or a all year in a partner university: students follow courses with no qualification.
- Mobility with qualification: after obtaining the undergraduate degree, the first year of the master in Economics, standard track or international track is pursued and validated in a partner university. Students can then return to TSE to continue their second year.

Generally, the required English level to do an exchange in one of our partner universities is a minimum B2 for a year with a gualification and B1/B2 for a year with no gualification. Also, some universities require a TOEFL, IELTS certificate...

In order to prepare themselves, we strongly encourage students to improve their English level throughout their education.

If you wish to take information about mobility, you can contact the international mobility department : genevieve.doumeng@tse-fr.eu (Office T 31).



Only the "Casi<u>o FX 92"</u> pocket calculator is accepted during easily buy it in local shops. (around 20€)

Master Academic Calendar (Provisional)

M1 & M2

Preliminary Maths Courses and French Classes (2 weeks)

- Math Camp: from 21st August to 1st September (Visit TSE School website for more information)
- French classes: from 23rd August to 2nd September

1st Semester: from 4th September to 23rd December 2023

- 1st day meeting (M1, M2 ETE/M2 MED/MRes): Monday 4th September
- 1st day meeting (others M2): 12th September
- Opening Lecture: 12th September
- Courses: from Monday 4th September
- Autumn Holidays: from 29th October to 5th November
- Exams: from 11th to 15th December
- (up to 22 December for M2D3S and Stat Eco)
- Christmas Holidays: from 23rd December to 7th January 2024

2nd Semester: from 8th January 2024

- Courses: from Monday 8th January
- Winter Holidays: from 19th to 25th February
- M1 and M2 exams: from 1st to 8th April



Contacts

General secretary

Jean-Jacques Perez, office T41 - Tel: 05 61 63 57 58 - jean-jacques.perez@tse-fr.eu

Reception office

Rebeca de las Heras, office T35-37 - Tél. : +33 (0) 5 61 63 35 29 - education@tse-fr.eu

Registrar's Office & Admission office

The registrar's office manages the students' schooling from the 1st year bachelor level to the Master 2. This department is in charge of students administration, timetables, exam organization...

- Head of Registrar's office: Marion Thamalet, office T33 Tel: 05 61 63 35 10 - marion.thamalet@tse-fr.eu
- Master 1 registrar's office: Louise Strachan, office T20 Tel: 05 61 63 37 74 - study-m1@tse-fr.eu
- Master 2 and DEAR (MRes) registrar's office: Laurence Delorme, office T13 Tel: 05 61 12 85 04 - *study-m2@tse-fr.eu* Sarah Parra, office T13 - Tel: 05 61 12 85 05 - *study-m2@tse-fr.eu*
- Admissions: Emmanuelle Stambach & Virginie Gomez Office T12 Tel: 05 67 73 27 96 05 67 73 27 87
 admissions@tse-fr.eu

Doctoral program

Christelle Fotso - Tatchum, office T27 - Tel: 05 61 12 87 65 - phd.edtse@tse-fr.eu

International mobility

Geneviève Doumeng, office T31-Tel: 05 61 63 37 63 - international.office@tse-fr.eu

TSE Careers

- Lorna Briot, office T42 Tel: +33 (0)5 67 73 27 79
- Marion Belmonte-Gruenais, office T36 Tel: +33 (0)5 61 63 37 81
- Paulina Smulkowska, office T36 Tél. : +33 (0)5 61 12 86 44
- General email address: careers@tse-fr.eu

Alumni & Community Engagement:

Claire Navarro, office T 145 - Tél. : +33(0)5 61 12 85 01 - *claire.navarro@tse-fr.eu* Charles Fayolle, office T 140 - Tél. : +33 (0)5 61 12 87 69 - *charles.fayolle@tse-fr.eu*



OTHER CONTACTS Website: www.ut-capitole.fr tab "Annuaire"

Curriculum Directors

Curriculum Directors are the students' key contact points. They send important information on which courses to follow and on the organization of studies within the school. They act as intermediaries between students and professors, and aim at maintaining a good level of communication and teaching.

MASTERS PROGRAMS - (1st Year)

- M1 in Economics and M1 in Applied Economics, standard and international: Bertrand Gobillard - bertrand.gobillard@tse-fr.eu
- M1 "Applied Mathematics, Statistics" Mathematics and Economic Decision: Stéphane Villeneuve - stéphane.villeneuve@tse-fr.eu
- M1 in Econometrics and Statistics and M1 in Data Science for Social Sciences: Sébastien Gadat - sebastien.gadat@tse-fr.eu
- M1 in Economics and Law: David Alary david.alary@tse-fr.eu

MASTERS PROGRAMS - (2nd Year)

- Economics of Markets & Organizations (EMO) Andrew Rhodes and rew.rhodes@tse-fr.eu
- Economics of Global Risks (EGR) Ulrich Hege, ulrich.hege@tse-fr.eu
- Economics and Competition Law (ECL) Yassine Lefouili, yassine.lefouili@tse-fr.eu
- Econometrics and Empirical Economics Catherine Cazals, catherine.cazals@tse-fr.eu
- Economic Theory and Econometrics Fabrice Collard, fabrice.collard@tse-fr.eu
- Public Policy & Development (PP&D) Josepa Miquel-Florensa pepita.miquel@tse-fr.eu
- Environmental Economics and Policy:
 - Economics and Ecology Marion Desquilbet marion.desquilbet@tse-fr.eu - Environmental Policy and Energy Economics - Philippe Bontems
 - philippe .bontems@tse-fr.eu
- Statistics and Econometrics: Anne Ruiz-Gazen (TSE), anne-ruiz.gazen@tse-fr.eu
- Mathematics and Economic Decision (MED): Eric Gautier, eric.gautier@tse-fr.eu
- Data science for social sciences (D3S) Abdelaati Daouia abdelaati.daouia@tse-fr.eu
- Financial Markets Sophie Moinas, sophie.moinas@tse-fr.eu
- Corporate Finance Fany Declerck, fany.declerck@tse-fr.eu
- Finance and Information Technology Christophe Bisière christophe.bisiere@tse-fr.eu
- Applied Economics Pascal Lavergne, pascal.lavergne@tse-fr.eu

Master Program Director

David Alary - david.alary@tse-fr.eu

DEAR (MRes) and Doctoral School Director

Fabrice Collard - fabrice.collard@tse-fr.eu



Useful information

Internet Access

The wifi access covers several areas: libraries, cafeterias, Arsenal main entrance hall. The wifi system is available until 8.00 pm only.

MUT card

The multi-service card (carte MUT) provides access to: CROUS catering service, libraries network copies service.

- For more information:
- www.ut-capitole.fr/campus/vie-etudiante/carte-mut-830199.kjsp?RH=1315555643369

Sport

The Department of Sport (DAPS) at the University Toulouse 1 Capitole offers a choice of 21 activities such as Volleyball, Rugby, Football... to which TSE students can participate.

• For more information visit the DAPS website : www.ut-capitole.fr/campus/sport-/

Catering

A cafeteria is located on the underground of the E building at the "Manufacture des Tabacs" campus and a university restaurant (CROUS) is also located near the TSE Building at the "Arsenal" campus.

Digital work environment (ENT)

First connection to your UT1 online workspace (ENT)

The day after completing the administrative registration, students can connect to their ENT account by following the steps below:

1. Have your student number on your student card ready: Last 8 characters from the ID n° on the student card (ex : 21962012)

2. Connect via the ENT: https://monespace.ut-capitole.fr or Mondossierweb.ut-capitole.fr

3.Click *"Mot de passe oublié ?"* then complete the fields ID n° (see above) *"Identifiant"* and date of birth *"Date de naissance"* before validating *"Validate"*

On Mondossierweb.ut-capitole.fr:

- check and modify your contact details
- check your status as a scholarship holder, salaried employee, or student accommodation provider
- check and modify your annual and permanent addresses
- download your registration receipt

On "Monespace":

- Check your e-mail, communicate with teachers and other students
- Consult timetables
- View lesson plans and online courses posted by teachers via the Moodle platform
- Manage your personal agenda
- Participate in discussion forums
- Manage your internship agreement.

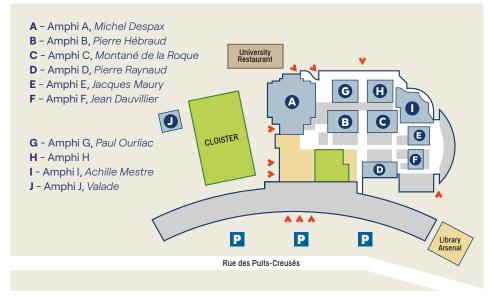
Changing the Windows 7 language

You can change the language of Windows 7 by clicking on "Control Panel" (In French: "Panneau de Configuration")

Clock, Language, and Region ("Horloge, langue et région")

In "choose a display language" ("choisissez une langue d'affichage") select "English" then click on "Ok" then click on "Log off now" ("fermer la session maintenant").

The ongoing session will then close. When reopening another session, Windows will be in English.



Arsenal - Campus

11 rue des Puits-Creusés, 31000 Toulouse Tél.: +33(0)5 34 45 61 03



Manufacture des Tabacs - Campus

31015 Toulouse Cedex 6 Tél.: +33(0)5 61 63 36 90

TSE Building

1 Esplanade de l'Université 31080 TOULOUSE Cedex 6

Student Associations

TSE Student Association (BDE)

The TSE Student Association (Bureau des étudiants) is one of the school's student associations. Its aim is to establish dynamic relationships between students from Bachelor's to Master's degrees up to PhD level.

Numerous events are programmed throughout the year: the freshers' weekend in September, the ski weekend in January, the Barathon in February and the Gala in March. It also organizes the Buddy program that pairs new students with current senior students. Between these major events, Afterwork parties are organised roughly once a fortnight. These activities are managed by a motivated team of bachelors and masters students. Everyone is free to join the TSE Students Association and to stay for as long as they wish.

The TSE Students Association is a patchwork of nationalities and its committee is always made up of French and foreign students. Therefore the events organised by the committee are bilingual French/English. In addition to organising nights out, the committee also manages the creation and sale of TSE goodies (mugs, sweatshirts, t-shirts, mobile chargers, etc.)

The amount of the membership to the BDE is about 20€ for the academic year. This contribution allows the association to be active and with it you benefit from discounts at our events and on all our products.

Contact: contact.bde.tse@gmail.com - Office: MF012
 Instagram: www.instagram.com/bdetse/

Women in Economics

Women in Economics at TSE aims at increasing the representation of women and facilitating their professional integration in the field of economics and at TSE. It offers an informal support and mentoring network that connects women in master's and doctoral studies with professors and researchers.

The association brings together students of all genders to work towards the inclusion of women in economics and to discuss topics related to gender and economics. It organizes conferences with guest speakers who present research in gender economics to the broader TSE community.

Women in Economics is looking for active members of all genders to help shape the structure and program of the association.

Learn more about registering for the mentorship program and our meeting/events dates:

• Contact : women.tse@gmail.com - www.facebook.com/WomenEconTSE







The Say It Aloud association is an expression platform for TSE students. Its objective is to promote openness and diversity within the school. It organises conferences with renowned speakers as well as workshops/discussions between students.

From economics to psychology and politics, every topics are discussed so that students better grasp different visions of the world that they live in. Say it aloud activities contribute to students personal and professional development.

Contact: www.instagram.com/sayitaloudtse/

TSE Junior Etudes

This economics consulting firm established by TSE students in 2010 is an association labeled by the national confederation of student consulting firms.

Thanks to this association, students can put their skills and training into practice through economic studies in many specialized areas such as industrial organization, corporate finance, transportation economics, cyclical analysis, development policy, finance and risk analysis, natural resources management, and statistics applied to marketing. For each new mission, a student is recruited to work in collaboration with a project leader and TSE professor support.

You can apply all year long, although most students are hired in September. However, only students from the European Union are permitted to work for the TSE Junior Etudes. Do not hesitate to contact them!

- Contact: contact@tse-junioretudes.com
- Website: www.tse-junior.com
- Instagram: www.instagram.com/tse_junioretudes/

BDS (sports)

This association was created to bring students together around sporting activities. The BDS (Bureau des Sports) offers a wide range of activities so that everyone can exercise in a spirit of conviviality.

Events are planned throughout the year, such as "La nuit des sports", as well as a laser game and soccer, a very popular event with students! What's more, the BDS regularly organizes friendly events to encourage exchanges (table soccer, belote tournament...). You'll also be able to watch your favorite TFC and Stade Toulousain player.

Furthermore, students will have the opportunity to buy original gifts, and we're also organizing a competition to win some.

These events and activities are open to the whole school community, so you'll be able to meet Bachelor, Master and PhD students, as well as members of the TSE Alumni network!

Instagram: www.instagram.com/bds_tse/









Student Associations

TSEconomist

The TSEconomist is a magazine produced and designed by TSE students. Students publish this magazine to help develop its readers' critical thinking skills and connect researchers, TSE Alumni, and the school's students, bringing the TSE Community together around debates on major social issues.

We encourage motivated students to join us in order to work together on various activities which precede the creation of each edition:

- write articles and conduct interviews
- cover events on campus
- collaborate in the design of the magazine
- read articles and make corrections (proof-reading)
- promote the TSEconomist
- become a member of the committee

If you wish to get involved in this project or bring new ideas to the table, contact us:

- Contact : the.tseconomist@gmail.com
- Website : https://thetseconomist.wordpress.com/

Alumni network

The alumni network platform facilitates interaction between alumni, students, and companies: students and alumni can use this tool to develop their professional network whereas companies can publish job or internship offers. This website is also an information tool about network events and activities as well as an exchange tool thanks to the interest groups and forums.

Students from the international track masters, you will receive your login and password in October..Please validate your profile and do not hesitate to participate in this network as soon as possible and to keep in touch once you will have graduated!

- Contact: 05 61 12 87 25 Office T29
- Website: alumni.tse-fr.eu
- Email: alumni-tse@tse-fr.eu









TSE Careers

At the start of term download the Moodle Application on your phone to have easy access for important and useful information sent by TSE Careers

Internships

An internship is a work experience in a private or public organization (in France or abroad). Internships allow students to become accustomed to the corporate world. It is possible to do a long internship on your gap year.

• Internship agreements

Internships are either compulsory or recommended depending on the level, and are subject to an internship agreement. This document is compulsory and defines the legal status of the student during the internship. The student must remain registered at TSE during the internship period.

To issue the internship agreement, students should read attentively the internship procedure found on the TSE Careers Moodle page before creating the internship agreement on the TSE Alumni Website - *https://alumni.tse-fr.eu/en/*

• Internship search

For Master International students and those taking the "DU Professionalisation", job and internship offers are posted on the TSE Alumni Website - alumni.tse-fr.eu.

All practical information for your internship / job search (advice, tools, former internships directory...) are found on the TSE Careers Moodle Page

• Contact: 05 61 12 86 44 and 05 61 63 37 81 - careers@tse-fr.eu

Friday 24th November 2023, participate in the Business Networking Day

Jobs, internships, career advice, ...a whole day to collect career information and to get new opportunities by getting in touch with companies, institutions and TSE alumni.

Don't miss the Campus Talks !

Usually planned on a Thursday from 5pm and 6pm (check schedule on the TSE Careers Moodle Page)

TSE Careers

Preparing for a successful career

- Workshops are offered to help you in your internship /job search (Professional Development Module, CV and cover letter correction, Career Success Training workshops, career guidance ...)
- Professional meetings organised throughout your studies (career forum, seminars...)
- Campus Talks organised with senior practitioners, TSE Alumni and researchers throughout the academic year.
- The alumni network website allows students to get in touch with alumni members and benefit from their professional experience (Ref: Associations).

Toulouse

Located at the heart of south-west France, Toulouse enjoys a privileged geographical location, close to the Mediterranean Sea, the Atlantic Ocean and the Pyrenees.

Toulouse School of Economics is located between the Garonne River and the Canal de Brienne near the city's historical center (5 minutes walk from the Place du Capitole).The campus includes two sites (Former "Tobaccco factory" and "Arsenal") where courses take place and the new TSE building where the school administration is hosted.

Students can thus easily enjoy the charms of the "pink city" with its diverse historical resources, remarkable heritage and a variety of cultural and sports activities on offer. Toulouse is a business-oriented, lively, young and cosmopolitan city where shops and sunny coffee terraces abound.

Toulouse is also known for its strong economic dynamism and stands out as a hub of excellence for the aerospace industry (Airbus, ATR, Alcatel Alenia Space, etc.). It is also the home of many innovative firms in other industrial sectors such as biotechnologies (Pierre Fabre, Sanofi-Aventis, Ciba-Vision, etc.) and electronics (Continental, Motorola, etc.).







1 Esplanade de l'Université 31080 Toulouse Cedex 06 www.tse-fr. eu



