



Toulouse
School of
Economics

Welcome Booklet



Economics for the Common Good

Welcome to TSE

The Toulouse School of Economics (TSE) at Toulouse Capitole University is excited to welcome you as a student. Ranked as one of the world's leading economics research institutions, it offers a stimulating intellectual environment that will foster your curiosity and reveal your talents. Dedicated professors with worldwide reputations in their fields are eager to pass on their expertise to prepare you for both your future career and your role as an informed citizen.

Toulouse is a cosmopolitan place to live, and TSE students come to us from over eighty different countries. This is a unique opportunity to discover different cultures and points of view and ways of expressing them. Make the most of it! Your youth and enthusiasm will help you build lifelong friendships.

Our school is still young, but its visibility and reputation are growing day by day - and we are doing our very best to keep the ball rolling fast and strong. You are and will be TSE ambassadors. When you join us, you become flag-bearers for your school. May you carry that flag high! A school is also a state of mind that expresses shared values. Humility, rigour, curiosity, tenacity, humour, and commitment to the common good: we hope that these words will be meaningful to you.

You will be welcomed here at TSE by both the student organisations and all of the administrative departments. This new student booklet provides practical information on how the school works. It should answer most of your questions, and of course we are here if you have any further queries and needs.

HAVE A GREAT YEAR!



Jean Tirole
TSE Honorary Chairman
Nobel Prize 2014



Stéphane Grégoir
TSE Dean

Economics for the Common Good

Toulouse School of Economics is a unique institution part of Toulouse Capitole University in which future economists are trained in a multidisciplinary approach mixing economics, statistics, quantitative techniques, law, behavioral sciences.

The excellence of TSE education programs rely on its research center ranked among the ten top departments in economics in the world.

TSE boasts firmly established foundations in many different areas of economics, and its 160 members are recognized as international leaders in their different fields. The faculty is committed to transferring cutting-edge multidisciplinary knowledge to the students, whether it be in industrial organization, in development, environmental or behavioural economics, statistics and econometrics, finance and much more.

The different fields are taught within a choice of three main options: economics, economics and law or economics and mathematics, from the junior bachelor years to the Masters degree.

- A two-year preparatory program (L1 and L2) dedicated to the learning of academic fundamentals and the acquisition of methodologies, benefiting from a strong training staff, coupled with a specific emphasis on tutored work.
- A selection for entering the L3. This group is limited to 250 students, coming from the University, preparatory classes and from other fields of excellence. Students are prepared and motivated to launch themselves into a demanding three-year cycle which leads to prestigious Master's degrees (M2).

We have also created entry links for Bachelor's degree graduates keen to join the ranks of TSE at the M1 level, and exit paths for end-of-second-year TSE students who have decided to choose management studies at the Toulouse School of Management (TSM).

GOVERNANCE

The Board of Directors

The Board of Directors is in charge of the administrative, educational and financial autonomy of the School. It defines the educational program policies within the University of Toulouse 1 Capitole. It approves the annual School budget, the content of the educational programs, the school's educational policy and the creation of new classes, as well as the creation and development of the School's internal rules.

This Board is made up of 21 members:

- 8 academics and similar staff
- 1 administrative staff representative
- 2 student representatives (elected for 2 years)
- 10 outside members
- and other invited members.

The President of the Board of Directors (an external member) is elected for 4 years.

The Educational Council

The mission of the Educational Council is to put in action the School's strategy and to follow the day-to-day management of activities. The Council is consulted before each meeting of the Board of Directors.

It consists of:

- The Dean of the School
- The Doctoral School Director and the Adjunct Directors
- Undergraduate and Graduate program Directors
- The General Secretary
- The Head of Registrar's Office and her adjunct Director
- The Directors of each undergraduate and graduate program
- The Students representatives (Junior Years, Senior Years, Bachelor degrees - M1, M2, PhD's)
- A Toulouse High School Principal

The Dean of the School

Named by the Minister of National Education at the suggestion of the Board of Directors, he has a five year mandate, renewable once.

Responsible for implementing the decisions of the Board of Directors and of the Educational Council, he organizes the expenditures, determines the administrative structure of the School, and names the Heads of the School's academic courses (Bachelor's and Master's).

The Director of the PhD School

Named by the President of the Toulouse 1 Capitole University at the suggestion of the Dean of the School and of the Director of the Jean-Jacques Laffont Foundation. The Director's mission is to organize the PhD program. The Dean of the School also delegates to him the organization and the coordination of the M2 DEEQA program (European Degree of In-Depth Quantitative Economics).

Master and Bachelor programmes Directors

A Master programme Director and Bachelor programme Director are responsible for the academic issues at the School (from L1 to M1). They are the preferred contact point for the students for topics related to the teaching methods, and ensure the consistency between the classes, the practical work and the exams.

The General Secretary

Responsible for the general administration of the school, he coordinates financial, human and material resources and supervises communication actions.

Organisation of courses

Lectures

Core course lectures are 90-minutes long, with students divided into groups by alphabetical order. The lists of each group members are available on the ENT (*Environnement Numérique de Travail = Digital Work Environment*) > *Etudier (Study)*.

Electives

Students will choose one or several electives. It is usually possible to attend a course for approximately two weeks before a final selection is required.

Tutorials

Students are divided into smaller groups for tutorials where exercises directly related to the course lectures are offered. Most teaching units include lectures and tutorials.

- Tutorials are organized and graded under the main course teacher's supervision. Grades take into account regular attendance (which is compulsory and controlled by the teacher) and participation.
- Students who are absent three times without proper justification will receive a grade of 0/20.
- The justification for an absence must be given to the course assistant within the shortest possible time frame, and at the latest, during the following course.

Practical classes

Practical classes are offered within certain teaching units (econometrics, algorithmic). They are based on the same principles as tutorials but are organized in IT rooms. Students are trained to use software such as STATA, which is essential to economics research.

Exams and grading

The academic year courses are organized into two semesters. Each semester includes 30 course credits (ECTS) and is marked out 600 points. For each teaching unit, an exam is organized.

Students are assessed on their participation in class, their regular attendance during the year and class exams (continuous assessment) and during semester exams (mid-term exams).

Knowledge and aptitudes are evaluated by continuous assessment and during the final exam. Exams can/may be organized on Saturdays.

Teaching units are completed individually or on an annual average mark basis:

- **Individually:** a unit is definitely passed when students get 10/20
- **Annual evaluation:** the annual average mark of those teaching units can count to pass the exam.

However a student considered as "defaulting" will not benefit from this rule to pass the exam. A candidate who is absent without justification will receive 0/20. He is then considered as "defaulting".

At the end of year and after the recommendation of the jury, one of the following distinctions can be awarded:

- **FAIR:** pass with 10 or less than 12/20.
- **CUM LAUDE:** pass with 12 or less than 14/20.
- **MAGNA CUM LAUDE:** pass with 14 or less than 16/20.
- **SUMA CUM LAUDE:** pass with at least 16/20.



Second session exams

All bachelor and Master 2 students who have failed the 1st session, will have to take the second session exams in the courses in which they did not reach the average mark.

M1 students with a minimum average of 8 during the semester can take the second session exams.

Bonus points

To practice a sport or a musical activity at the University or to be an active member of an association can give you bonus points. Only points above 10/20 are recorded.

For more information, you can access your degree exam rules on the Intranet : "ENT" (*Environnement Numérique de Travail = digital work environment*) "monospace" with your Sesame Id and password.

Course evaluation by students: at the end of each semester, each course is assessed through a questionnaire to improve teaching quality.



M1 and M2 course syllabi can be downloaded from the website:
www.tse-fr.eu/study-tse

Organisation of courses

Diplomas

As soon as exams results are known, successful students should make an enquiry to the diplomas office in order to receive their national diplomas (L3, M1 or M2). The diploma will be available within six months. Please contact the: AR 116 office - 05 61 63 39 13.

Disabilities

The university has created a specific department for disabled students called UT1 disability support to welcome, counsel and assist these students. The content and implementation of special measures are offered after a confidential interview.

- Website: <https://www.ut-capitole.fr/campus/practical-information/ut1-disabled-student-service/>
- Email : handicap@ut-capitole.fr
- Phone : 05 61 63 35 28

International Mobility

Students in the 3rd year of the bachelor and the 1st year of the master can do an academic exchange with one of our partner universities, or do a gap year either as an "internship", or "personal project".

Several gap year options are possible:

- In a company (2 internships of 6 months).
- A personal project (1 year): to work abroad, to be professor's assistant, for volunteer work, ...).
- One semester or a all year in a partner university: students follow courses with no qualification.
- Mobility with qualification: after obtaining the undergraduate degree, the first year of the master in Economics, standard track or international track is pursued and validated in a partner university. Students can then return to TSE to continue their second year.

Generally, the required English level to do an exchange in one of our partner universities is a minimum B2 for a year with a qualification and B1/ B2 for a year with no qualification. Also, some universities require a TOEFL, IELTS certificate...

In order to prepare themselves, we strongly encourage students to improve their English level throughout their education.

If you wish to take information about mobility, you can contact the international mobility department : geneviève.doumeng@ut-capitole.fr (Office T 31).



Only the "Casio FX 92" pocket calculator is accepted during exams. You can easily buy it in local shops. (around 20 €)

Master Academic Calendar *(Provisional)*

M1 & M2

Preliminary Maths Courses and French Classes (2 weeks)

• *Math Camp*: from 20th August to 4th September 2020 (*Visit TSE School website for more information*)

1st Semester: from 7th September to 18th December 2020

- 1st day meeting: Monday, 7th September (morning)
- Welcome lunch: 7th September
- Opening Lecture: 7th September (5.00pm)
- Autumn Holidays: from 26th October to 1st November 2020
- Exams: from 14th December to 18th December 2020
- Christmas Holidays: from 19th December to 3rd January 2021

2nd Semester: from 4th January to 3rd April 2021

• Winter Holidays: from 15th February to 21st February 2021

• M1 and M2 exams: from 29th March 2021



Contacts

Registrar's Office

The registrar's office manages the students' schooling from the 1st year bachelor level to the Master 2. This department is in charge of students administration, timetables, exam organization...

- **Head of Registrar's office:** Marion Thamalet, office T33
Tel: 05 61 63 35 10 - marion.thamalet@ut-capitole.fr
- **Registrar's office Adjunct Manager:** Catherine Vera, office T21
Tel: 05 61 63 39 40 - catherine.vera@ut-capitole.fr
- **Master 1 registrar's office:** Louise Strachan, office T20
Tel: 05 61 63 37 74 - scoltsem1@ut-capitole.fr
- **Master 2 and DEEQA registrar's office:** Laurence Delorme & Lucille Santos, office T13
Tel: 05 61 12 85 05 / 04 - scoltsem2@ut-capitole.fr

General secretary

Agnès Alalinarde, office T41 - Tel: 05 61 63 57 58 - agnes.alalinarde@ut-capitole.fr

Doctoral program

Ludmila Namolovan-Stephan, office T27 - Tel: 05 61 12 87 65 - phd.tse@ut-capitole.fr

Admission office

International students welcome desk: **Bertille Le Brun** - Office T12
Tel: 05 67 73 27 96 - TSE-studentsrecruitment@ut-capitole.fr

International mobility

Geneviève Doumeng, office T31- Tel: 05 61 63 37 63 - genevieve.doumeng@ut-capitole.fr

TSE Careers

- Lorna Briot, office T42 - Tel: +33 (0)5 67 73 27 79 - lorna.briot@ut-capitole.fr
- Géraldine Du Crest, office T36 - Tel: +33 (0)5 61 63 37 81 / +33 (0)5 61 12 86 44
- General email address: careers@tse-fr.eu

Alumni Network

Nina Balussou-Vergé, office T29 - Tel: +33 (0)5 61 12 87 25 - nina.balussou-verge@ut-capitole.fr

Reception office

Virginie Gomez Ronderos, Emmanuelle Stambach, office T35 - Tel: +33 (0)5 61 63 36 90 - ecole-tse@ut-capitole.fr
Reception main number: 05 61 63 35 29

Curriculum Directors

Curriculum Directors are the students' key contact points. They send important information on which courses to follow and on the organization of studies within the school. They act as intermediaries between students and professors, and aim at maintaining a good level of communication and teaching.

MASTERS PROGRAMS - (1st Year)

- **Economics:** Bertrand Gobillard and Elodie Alet
bertrand.gobillard@tse-fr.eu - elodie.alet@tse-fr.eu
- **Econometrics and Statistics:** Christine Thomas - christine.thomas@tse-fr.eu
- **Economics and Law:** David Alary - david.alary@tse-fr.eu

MASTERS PROGRAMS - (2nd Year)

- **Economics of Markets & Organizations (EMO)** - Andrew Rhodes
andrew.rhodes@tse-fr.eu
- **Economics and Competition Law (ECL)** - Yassine Lefouili
yassine.lefouili@tse-fr.eu
Scientific co-directors: Lucien Rapp and Patrick Rey
- **Econometrics and Empirical Economics** - Catherine Cazals
catherine.cazals@tse-fr.eu
- **Economic Theory and Econometrics** - Takuro Yamashita
takuro.yamashita@tse-fr.eu
- **Public Policy & Development (PP&D)** - Mohamed Saleh
mohamed.saleh@tse-fr.eu
- **Environmental and Natural Resources economics:**
"Environmental Policy and Energy Economic path": Henrik Andersson
henrik.andersson@tse-fr.eu
"Economics and Ecology path": Marion Desquilbet
marion.desquilbet@tse-fr.eu
- **Statistics and Econometrics**
Anne Ruiz-Gazen (TSE) - anne-ruiz.gazen@tse-fr.eu
Edouard Pauwels (UT3) - Institut de Mathématiques de Toulouse
edouard.pauwels@univ-tlse3.fr
- **Financial Markets** - Milo Bianchi - milo.bianchi@tse-fr.eu
- **Corporate Finance** - Catherine Casamatta - catherine.casamatta@tse-fr.eu
- **Finance and Information Technology** - Sylvia Rossetto
sylvia.rossetto@tse-fr.eu
- **Science in finance** - Fanny Declerck - fanny.declerck@tse-fr.eu
- **Applied Economics** - Isabelle Dubec - isabelle.dubec@tse-fr.eu

DEEQA Director

Takuro Yamashita - takuro.yamashita@tse-fr.eu

Master Program Director

David Alary - david.alary@tse-fr.eu

Doctoral School Director

Nour Meddahi - nour.meddahi@tse-fr.eu

OTHER CONTACTS
Website:
www.ut-capitole.fr
tab "Annuaire"



Useful information

Internet Access

The wifi access covers several areas: libraries, cafeterias, Arsenal main entrance hall. The wifi system is available until 8.00pm only.

MUT card

The multi-service card (carte MUT) provides access to: CROUS catering service, libraries network copies service.

- For more information:
<https://www.ut-capitole.fr/campus/informations-pratiques/carte-mut-311894.kjsp?RH=1319187103933>

Language resource center

Located on the first floor of the Arsenal library, the language resource center offers a multimedia workspace that students can use to develop language skills. Many courses are taught in English from Master 1 level, and it is therefore essential to begin English language preparation from Bachelor level (L1, L2, L3).

As well as the English electives that are offered when registering (30 hours =150€ at "L3" level), it is highly recommended to practice English throughout the year.

- Contact: crl@ut-capitole.fr

Sport

The Department of Sport (DAPS) at the University Toulouse 1 Capitole offers a choice of 21 activities such as Volleyball, Rugby, Football... to which TSE students can participate.

- For more information visit the DAPS website : www.ut-capitole.fr/campus/sport/

Catering

A cafeteria is located on the underground of the E Building for sandwiches, ready to eat meals, salads, and soft drinks.

Digital work environment (ENT)

Students at the University Toulouse I Capitole can access the "ENT" (*Environnement Numérique de Travail = digital work environment*) "monospace" with a Sesame ID and password (*issued at student registration*)

- To log in, students should:
 - Enter their login ID (*Student ID number*)
 - Enter their password (*by default: the six last characters of your INE number on your student card in capital letters*)

Some of the functionalities of the "ENT" are:

- e-mail access
- timetables
- online courses posted by teachers (Moodle)
- results publication discussion forums
- internship agreements. For more information: <http://monospace.ut-capitole.fr>

Changing the Windows 7 language

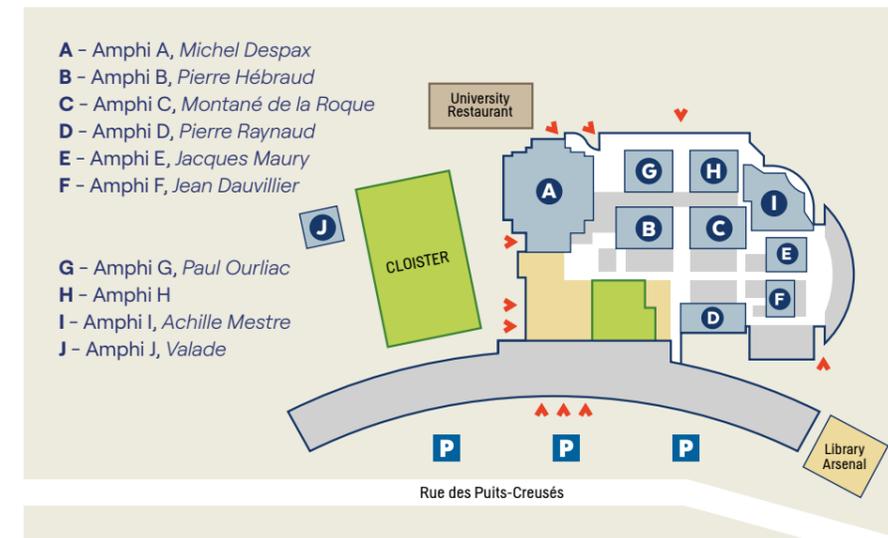
You can change the language of Windows 7 by clicking on "Control Panel" (*In French: "Panneau de Configuration"*)

- Clock, Language, and Region ("*Horloge, langue et région*")
- In "choose a display language" ("*choisissez une langue d'affichage*") select "English" then click on "Ok" then click on "Log off now" ("*fermer la session maintenant*").

The ongoing session will then close. When reopening another session, Windows will be in English. For more information visit the Moodle platform:

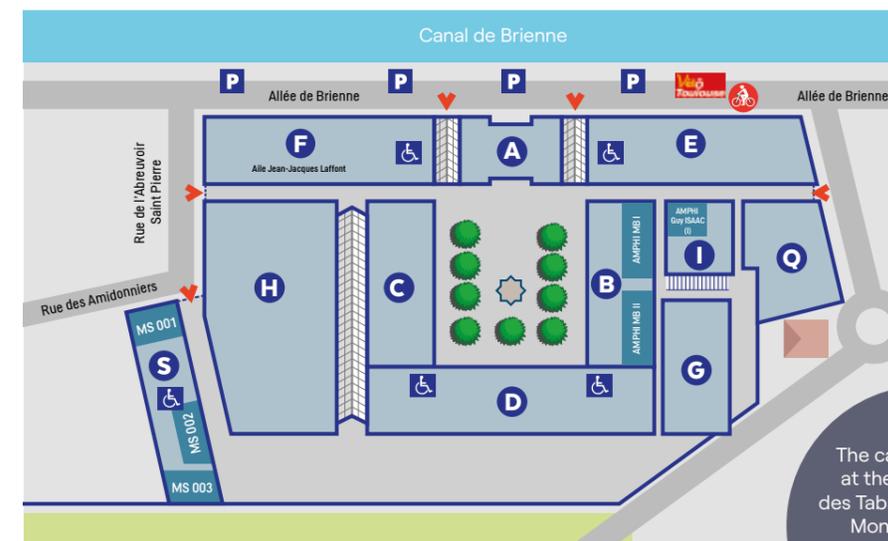
M1 : <http://cours.ut-capitole.fr/mod/resource/view.php?id=111463>

M2 : <http://cours.ut-capitole.fr/mod/resource/view.php?id=111464>



Arsenal - Campus

11 rue des Puits-Creusés,
 31000 Toulouse
 Tél. : +33(0)5 34 45 61 03



Manufacture des Tabacs - Campus

21 allée de Brienne
 31015 Toulouse Cedex 6
 Tél. : +33(0)5 61 63 36 90

The campus located at the Manufacture des Tabacs is open from Monday to Friday from 7.00am to 9.00pm, and on Saturday from 7.00am to 7.00pm



TSE Building

1 Esplanade de l'Université
 31080 TOULOUSE Cedex 6

Student Associations

TSE Student Association (BDE)

The TSE Student Association (Bureau des étudiants) is one of the school's student associations. Its aim is to establish dynamic relationships between students from Bachelor's to Master's degrees up to PhD level.

Numerous events are programmed throughout the year: the freshers' weekend in September, the ski weekend in January, the Barathon in February and the Gala in March. It also organizes the Buddy program that pairs new students with current senior students. Between these major events, Afterwork parties are organised roughly once a fortnight. These activities are managed by a motivated team of bachelors and masters students. Everyone is free to join the TSE Students Association and to stay for as long as they wish.

The TSE Students Association is a patchwork of nationalities and its committee is always made up of French and foreign students. Therefore the events organised by the committee are bilingual French/English. In addition to organising nights out, the committee also manages the creation and sale of TSE goodies (mugs, sweatshirts, t-shirts, mobile chargers, etc.)

The amount of the membership to the BDE is about 20€ for the academic year. This contribution allows the association to be active and with it you benefit from discounts at our events and on all our products.



- Contact: contact.bde.tse@gmail.com
- Office: MF012
- Facebook: [facebook.com/TSE.BDE](https://www.facebook.com/TSE.BDE)

BDS (sports)

This association was created in order to enable students to get together for group activities. The BDS (Sports Office or Bureau des Sports in French) organises physical activities on a weekly basis so that each and every one can take part in a sport whenever they wish. Furthermore, every two weeks, the BDS organises sports excursion (karting, bowling, ice skating, ropes course)... as well as social activities for important football or rugby games.

Other important events, such as the 4L Trophy, a charity run and Olympiads take place during the year. Students and alumni are invited to follow and support these events through social media but also to participate!

- Facebook: www.facebook.com/Bureau-Des-Sports-TSE



Say It Aloud

The Say It Aloud association is an expression platform for TSE students. Its objective is to promote openness and diversity within the school. It organises conferences with renowned speakers as well as workshops/discussions between students.

From economics to psychology and politics, every topics are discussed so that students better grasp different visions of the world that they live in. Say it aloud activities contribute to students personal and professional development.

- Contact: <https://www.facebook.com/SayItAloudTSE/>



TSE Junior Etudes

This economics consulting firm established by TSE students in 2010 is an association labeled by the national confederation of student consulting firms.

Thanks to this association, students can put their skills and training into practice through economic studies in many specialized areas such as industrial organization, corporate finance, transportation economics, cyclical analysis, development policy, finance and risk analysis, natural resources management, and statistics applied to marketing. For each new mission, a student is recruited to work in collaboration with a project leader and TSE professor support.

You can apply all year long, although most students are hired in September. However, only students from the European Union are permitted to work for the TSE Junior Etudes. Do not hesitate to contact them!

- Contact: contact@tse-junioretudes.com
- Website: www.tse-junioretudes.com
- Facebook: www.facebook.com/TSE Junior Etudes



Student Associations

TSEconomist

The TSEconomist is a magazine produced and designed by TSE students. Students publish this magazine to help develop its readers' critical thinking skills and connect researchers, TSE Alumni, and the school's students, bringing the TSE Community together around debates on major social issues.

We encourage motivated students to join us in order to work together on various activities which precede the creation of each edition:

- write articles and conduct interviews
- cover events on campus
- collaborate in the design of the magazine
- read articles and make corrections (proof-reading)
- promote the TSEconomist
- become a member of the committee

If you wish to get involved in this project or bring new ideas to the table, contact us:

- Contact: tseconomist@tse-fr.eu
- Website: www.tseconomist.com



Alumni network

The alumni network platform facilitates interaction between alumni, students, and companies: students and alumni can use this tool to develop their professional network whereas companies can publish job or internship offers. This website is also an information tool about network events and actions as well as an exchange tool thanks to the interest groups and forums.

You will receive at the beginning of the academic year a login and password. Please validate your profile and do not hesitate to participate in this network as soon as possible and to keep in touch once you will have graduated!

- Contact: 05 61 12 87 25 - Office T29
- Website: alumni.tse-fr.eu
- Email: alumni-tse@tse-fr.eu



TSE Careers

Internships

An internship is a work experience in a private or public organization (in France or abroad). Internships allow students to become accustomed to the corporate world. It is possible to do a long internship on your gap year.

• Internship agreements

Internships are either compulsory or recommended depending on the level, and are subject to an internship agreement. This document is compulsory and defines the legal status of the student during the internship. The student must remain registered at TSE during the internship period.

To issue the internship agreement, students should access the "ENT" under the "Etudier/Study" part and get in touch with the corporate relations services of the University.

• Internship hunting

Job and internship offers are posted on the Alumni platform: alumni.tse-fr.eu. Information dedicated to internship hunting (companies directories, internship directories, practical tools, website selections, etc.) are available on Moodle. TSE Careers (Office T36) will be also happy to help you.

- Contact: 05 61 12 86 44 and 05 61 63 37 81 - careers@tse-fr.eu



Friday 27th November 2020, participate in the 10th edition of the Business Networking Day!

Jobs, internships, career advice, ...a whole day to collect career information and to get new opportunities by getting in touch with companies, institutions and TSE alumni.

TSE Careers

Getting ready to join the labour market

- Workshops are organized to help you to look for an internship or a job (employment market knowledge, networking, Curriculum Vitae, cover letter, job interview simulation).
- Professional meetings are offered including Internships forums, seminars
- (Business and Academic Talks), etc.
- The alumni network website allows students to get in touch with alumni members and benefit from their professional experience (Ref: Associations).

Don't miss the
**BUSINESS and
ACADEMIC TALKS !**

Several thursdays per
month between
5.00 pm and
6.30 pm



Toulouse

Located at the heart of south-west France, Toulouse enjoys a privileged geographical location, close to the Mediterranean Sea, the Atlantic Ocean and the Pyrenees.

Toulouse School of Economics is located between the Garonne River and the Canal de Brienne near the city's historical center (5 minutes walk from the Place du Capitole). The campus includes two sites (Former "Tobacco factory" and "Arsenal") where courses take place and the new TSE building where the school administration is hosted.

Students can thus easily enjoy the charms of the "pink city" with its diverse historical resources, remarkable heritage and a variety of cultural and sports activities on offer. Toulouse is a business-oriented, lively, young and cosmopolitan city where shops and sunny coffee terraces abound.

Toulouse is also known for its strong economic dynamism and stands out as a hub of excellence for the aerospace industry (Airbus, ATR, Alcatel Alenia Space, etc.). It is also the home of many innovative firms in other industrial sectors such as biotechnologies (Pierre Fabre, Sanofi-Aventis, Ciba-Vision, etc.) and electronics (Continental, Motorola, etc.).





1 Esplanade de l'Université
31080 Toulouse Cedex 06
www.tse-fr.eu



Keep in touch !

- * International Network
- * Community
- * Events
- * Professional Experience
- * Job Opportunities
- * Exchange

www.tse-fr.eu   

