Everything an international student* needs to know before arriving in Toulouse

2018 2019

*Special conditions (course registration and programme, accommodation, ...) may apply to exchange students which are not described in this guide.
Congratulations on your acceptance to the Toulouse School of Economics, and welcome!

Toulouse School of Economics is an internationally renowned programme with students, researchers, and professors from around the world. It is a programme which is continuously growing in competitiveness and quality, and which brings together students from all different educational backgrounds and countries to share in an experience unlike any other.

Your studies here will be filled with new experiences. From inside the classrooms, to the bustling tables of the student cafeteria, and out to the Garonne and streets of Toulouse, you will be surrounded by new knowledge, cultures, food, and friendships.

Included in this brochure is some practical information to help you prepare for your adventures and studies abroad. It will also give you an idea about what to expect when arriving in France and adjusting to the French education system.

Toulouse is an exciting city with lots of lively cultural events and a vibrant night-life. We at TSE are proud to be a part of the greater Toulouse community and are excited to welcome you to our city and programme this upcoming year.

We look forward to seeing you here at TSE in the autumn.
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In general, Toulouse is a peaceful and warm city. I have travelled and studied in different countries and cities. But, I am sure that Toulouse is the easiest city to live and adapt, with a friendly environment, student atmosphere and reasonable living costs. In TSE, I enjoy the challenges. I am surrounded by talented people, professors, and classmates. They are very helpful, open-minded and willing to help me but also challenge me in intellectual ways.

Mai Anh Dang - Master’s student from Vietnam

The amount of excellent researchers and lecturers is immense in all of the fields of economics and especially in those for which TSE is famous for. The quality of the courses is high and you will experience a rigorous training in the methods you will later apply, both in professional or academic careers. The professors give you helpful guidance and you have the impression that they are interested in what you are doing and how your research evolves.

Toulouse is a beautiful city with historical flavor and green spaces which makes your stay pleasant and especially during the weekends enjoyable. My favorite spot in Toulouse is “La Daurade” where people meet in the evenings at the river Garonne, dance and enjoy the cooling wind during hot summer days. On the campus, I spend most of my time in the library and in the office, where I learn together with my fellow students and friends.

Philipp Wangner - PhD student from Germany

Toulouse is very manageable, and TSE is a quite small school. I joined a student organization, and signed up for the buddy program, which pairs you with an older student. So it was easy to meet new people. The professors are keeping us busy, and I think we’re learning a lot. This summer, I worked at the World Bank and I felt like what I learned in my first year was very useful there.

Lars Nordgreen - Master’s student from Norway
Teaching & Grading methods

- Lectures
Lectures comprise the majority of a student's schedule, and are taught by world renowned academics. They are 90 minutes long and cover the core concepts and material that is tested during exams at the end of the semester.

- Travaux Dirigés (TDs)
Travaux Dirigés (or TDs) are similar to discussion or tutorial groups at other universities. For each course, students are divided up into smaller groups, which generally meet several times throughout the semester. In TDs, students work on problem sets and specific exercises related to the material presented in lectures. Most courses include lectures and TDs.

- Travaux Pratiques (TPs)
Travaux Pratiques (or TPs) are similar to TDs but instead, take place in computer labs. Here, students learn how to use computer programs, such as Stata, which are key to the research field of economics. TPs take place several times a semester but are only required for certain courses.

- Course Registration and Selection
Depending on the semester, students are required to attend certain core courses, and are given the option to choose between several other electives. Students are able to attend all elective options in the early weeks before making their selections. Sample course syllabi can be found on the TSE website (tse-fr.eu/fr/admission) under the programme title.

- Grading System
Students are assessed through class participation, homework assignments, papers, and final exams. Grades are given on a scale from 0-20 and a passing grade for a semester is 10 or above. The grading system at TSE is based on an overall yearly average.

In M1, to pass the year, a student must have an average score of 10/20 overall across all classes and semesters. If a student has an overall average of 10 or higher by the end of the year, he/she doesn’t have to retake the exams. If the student has an overall average between 8 and 10, he/she has to retake three exams from each semester in which he/she failed.

In the retake exams as well a student can pass the year with an overall 10. Students with averages below 8 at the end of the year are unable to retake the exams and will not get credit for their year at TSE.

In M2, there are exams sessions in December and March. To pass, a student must score at least 10 overall across courses of the first two semesters. They also have to score at least 12 for their internship or master dissertation and at least 12 for the Master thesis.

In DEEQ (second year of the PhD programme), students are expected to score at least 10 for each course and 10 for the preliminary paper defense to continue on in the PhD programme.
Teaching & Grading methods

Programme Levels at TSE
TSE has 3 different degree levels and students have the opportunity to apply for entry into any of the 3 levels depending on their qualifications.

- Undergraduate Studies *(Entirely taught in French).*
- Graduate Studies is the 4th year at university for students in France and corresponds to the first year of a Master programme for international students. The Master in Economics lasts 2 years and students should validate both years. At the end of the Master 2 programme, students officially hold an internationally recognized Masters in Economics.

- Doctoral programme. The TSE doctoral program is modeled on the top American universities. The first year is dedicated to the Master 2 ETE that provides rigorous and original courses. For students who continue towards a PhD degree, there is a second year of specialization to provide them with firm grounds to help them write their dissertation and prepare their future researcher career. At the end of the second year, they obtain the “DEEQA” (Diplôme Européen d’Économie Quantitative Approfondie).
Master Academic Calendar
2018-2019

TSE reopening: 20th August*
  * Administrative registration: from 27th August
    * please note that 15th August is a bank holiday

Math Camp: Preliminary Maths Courses (2 weeks)
  * Math Camp: from 20th August to 31st August 2018
    (Visit TSE School website for more information, especially for Master 1 schedule)

1st Semester: from 3rd September to 21st December 2018
  * 1st day meeting: Monday, 3rd September (morning)
  * Welcome lunch: 6th September
  * Autumn Holidays: from 27th October to 4th November 2018
  * Exams: from 10th December to 21st December 2018
  * Christmas Holidays: from 22nd December to 6th January 2019

2nd Semester: from 7th January to 6th April 2019*
  * Winter Holidays: from 23rd February to 1st March 2019
  * M1 and M2 exams: 1st April to 6th April 2019
    * M2 E.T.E. schedule could be different than this one. Courses could run after March.
It is important to look at visa (or residence permit) requirements to study in France as soon as possible as the visa application process can often take several months.

Residence Permits: Titre de séjour pour les étudiants

Since June 2009, holders of student visas (“visa de long séjour valant titre de séjour”) for one year are exempt from requesting temporary residence permits during their 1st year in France. With this new type of visa, one still needs to contact the Office Français de l’Immigration et de l’Intégration (OFII) upon arrival to have a medical exam and the visa approved for residence permit. You will have to pay 77€ to purchase an OFII stamp. Algerian students who request their first 1-year “residence certificate” will also have to pay this fee. Students who stay longer than one year should come back to Toulouse before the expiration of their visa to renew their residence permit (49€).

For more information, visit ARIANE Handbook: http://en.univ-toulouse.fr/life/handbook-ariane

Rights for foreigners

The University of Toulouse provides very useful information on its Toul’Box website:
https://toulbox.univ-toulouse.fr/en/

to know more about immigration procedures on the following topics:

- What kind of Visa to come to France
- The Long Stay Visa worth residence permit
- Doctoral candidates benefiting from a “convention d’accueil” (hosting agreement)
- The OFII Tax Sticker
- Renew / extend the residence permit
- Mandatory taxes
- Travel within the Schengen area
- Working and studying in France
- Multiannual residence permit
- Temporary residence permit after a Master
- Loss / theft : Requesting a duplicate of residence permit

Toul’box Packages:

TSE international master students benefit from a specific TSE package including helping them with immigration formalities, accommodation issues, opening a bank account and Airport/train station pick up
https://toulbox.univ-toulouse.fr/en/packages/show/30/?tab=special_package
Health Insurance

New health insurance rules will apply for the next intake. “Social security” rules are still in the process of being modified, please look at “fees” in the online admission section for more information.

General Medical Information

After signing up for medical insurance, it is expected that students find their own “médecin traitant” or general practitioner, and submit the doctor’s information (a form which is filled out during the first visit) to the insurance company along with a RIB (bank code needed for reimbursements). Students are required to pay for a medical visit to a doctor or specialist up front, and can then submit a form for reimbursement to the insurance company. Medical reimbursements often take more than 6 weeks to come through.

Students are allowed to go to any G.P. and can find the nearest one by googling “médecin traitant” into google maps Toulouse. A visit should cost 25€ for a generalist and around 30 € for a specialist. Insurance companies will reimburse 23€ and 27€ respectively.

It is important to note that without the student’s G.P. information on file, the insurance company will not reimburse the full amount of the doctor visit.
The estimations below give an idea of an average student’s overall costs and monthly budget.

**Per Month:**
- Accommodation: 200€ - 600€
- Food: 150€ - 250€
- Electricity & Gas: 20€ - 50€
- Telephone & Internet: 30€
- Transport (Tisseo Tube/Bus Pass): 10€ (Student between 20 and 25)
- Miscellaneous (Books, Clothing, Entertainment): 50€ - 250€

**Total Per Month:** 510€ - 1190€
The University of Toulouse (network of 3 Universities and 16 schools in Toulouse) offers “Welcome packages” for international students arriving for the first time in Toulouse. This Toul’Box includes exhaustive practical information, welcome meeting and services (some of them with payment). They have contracted with students residences, phone providers, banks and transports to offer students the best solutions within a range of different budgets, on top of their existing offer of guarantee for accommodation. As far as accommodation is concerned, you will find information about:

- How to find an accommodation:

- For international master students, the school has included a “All In” package that provides hosting solutions among a large range of student housing, flat shares, apartments. An airport or train station pick-up service is also included.
  https://toulbox.univ-toulouse.fr/en/packages/show/30/?tab=special_package

Many students choose to live in studios and T1 apartments right next to the Manufacture des Tabacs. These studio apartments are furnished and range between 350€ - 600€ per month. Leases usually run from September to August. Breakfast service, Internet, and laundry facilities are also available inside the apartment buildings for an extra charge. This is a nice option for those who want to live in a student concentrated environment, close to the university, and are not on a tight budget. Below are the two options next to TSE:

- http://www.estudines.com/uk/ (that are also in partnership with Toul’Box)

For those who are comfortable living with flat-mates, are on a tighter budget, or interested in living with local French students, sharing an apartment in the city is also a popular choice. Apartments can range from 2 to 4 flat-mates and generally come with shared common rooms, an equipped kitchen, and private individual rooms. Prices range between 200€ - 450€ depending on the size, number of flat-mates, and proximity to the centre city. Those interested should register on the following sites and be proactive about following up and contacting the available listings.

- https://www.appartager.com/?l=1
- http://www.e-colocation.fr/

A “Garant” is someone who co-signs an apartment contract, and is held responsible for payments if the student defaults on payments. Often, apartment contracts require a Guarantor who is currently working and/or living in France. Those with difficulties obtaining a Guarantor should refer to the TSE package or the other Toul’Box ones:


Government aid (CAF) up to 170€ a month is also available for students with formal housing contracts. More information on how to qualify and apply for aid can be found at:

- www.caf.fr
Almost all students open a bank account upon arriving in France since a bank account is essential for receiving and making bank deposits (rent, CAF, medical reimbursements, etc.). Also, with a bank account, students receive a Carte Blue, which is necessary for online purchases, recharging a student Moneo account, and for renting a bike with VélôToulouse.

Documents required to open an account:
- passport
- proof of address
- student card or proof of enrollment in a university.

Business hours for most banks:
Monday - Friday or Tuesday - Saturday morning
8:30 - 12:00/12:30 and 13:00/13:30 - 17:00

Banks with several locations and debit machines throughout Toulouse:
- HSBC www.hsbc.fr
- Banque Populaire www.banquepopulaire.fr
- Credit Mutuel www.creditmutuel.fr
- BNP Paribas www.bnpparibas.com
- Credit Agricole www.credit-agricole.com
- LCL www.lcl.com
- Caisse d’Epargne www.caisse-epargne.fr

Generally in France, one does not pay to withdraw money from a cash machine that is operated by a different bank. Instead, banks usually offer incentive points and benefits to their clients to encourage cardholders to withdraw from the cash points specific to that bank.

There are two cash points close to the Manufacture des Tabacs. The closest cash machine is at the corner of Avenue Paul Sejourné and Rue des Amidonniers. The other machine is located next to Pub St Pierre at Place St. Pierre.

Please note that the Toul’Box packages also provide help with opening a bank account.
Internet Access:
Access to wireless Internet is available to all students using their student number and password. Wireless Internet is only available during university hours and in campus range, and is deactivated each night at 8.00 pm.

More dedicated information is available in “Mon Espace” (My Space):
For example grades at the end of each semester are accessed by logging into “Mon Espace” and clicking on “résultats aux examens” under “étudier”. Students will receive an email from the TSE administration when grades are available for viewing online.
http://monespace.ut-capitole.fr/render.userLayoutRootNode.uP

Libraries:
There are several university and public libraries available for students. Hours of operation vary between libraries but they are generally open between 9.00 am and 8.00 pm Mon-Fri (17.30 pm Sat). Libraries are not open at night, on Sundays, or during national holidays.
- Information concerning university libraries can be found on the UT1 website: www.ut-capitole.fr
- For public libraries locations and hours of operation: http://www.bibliotheque.toulouse.fr/liste_horaires.html

Printing:
There are two different printing systems currently used at UT1. Upon enrollment at the university, each student is automatically given a certain amount of printing credit free of charge. Computers in any computer lab or computer room of a library will print using this credit account. A student can buy more credit at any time throughout the year.
The second printing system applies to the computers that are in the libraries but not in the computer labs. This system works with printing cards that can be bought and recharged at any card machine. Card machines can generally be found next to any printer. Printing costs approximately 5 cents a page. All photocopy machines run on the printing card system.

Books and Bookstores:
Most students choose not to buy all their books each semester. All necessary course textbooks are available for borrowing at the Manufacture des Tabacs library and can be borrowed for 2 weeks at a time. Students that do buy books generally order from www.amazon.fr or from www.librairiedeslois.com which carries a large variety of economics books in English. Make sure to order your books as soon as possible at online bookstores because orders can take up to 10 days to arrive.
Student Cafeterias:
All students in France have access to the student cafeterias (called Restaurants Universitaires) and cafés (called Cafeterias). The cafeteria is open for lunch and dinner, and students are able to choose two side dishes and one hot main course for a discounted price of 3,20€. There are also three student cafes open during university hours (7am to 5pm), located on campus at Université Toulouse 1 Capitole, where students can find hot meals, sandwiches, snacks, and beverages.
Students can pay in cash or with Izly on their student ID card. Machines are available in each café and cafeteria to recharge Izly onto a student ID card.
https://www.crous-toulouse.fr/restauration/oumanger/

Diplomas:
Diplomas are given to Master 2 graduates, and PhD graduates. Master 1 “graduates” will receive an attestation d’examen or exam certificate. In France, diplomas can take over 6 months to be issued. Before leaving at the end of the year, a student should stop by the office AR116 at Université Toulouse 1 Capitole and fill out a form to request that the diploma to be sent directly to the student’s home country. This form must be handed in with a copy of the student ID card, and a self-addressed envelope. The student will then be notified when the diploma has been sent to the French Embassy in the student’s home country. The student must then go to the French Embassy to pick up the diploma directly. Diplomas are not sent directly to the student’s home address.

Sports activities at TSE
The Department of Sport (DAPS) at the University Toulouse 1 Capitole offers a choice of 21 activities such as Volleyball, Rugby, Football… to which TSE students can participate. For more information about registration, choice of activities, please get in touch with the DAPS located at the Arsenal building of University Toulouse 1 Capitole or visit: http://www.ut-capitole.fr/campus/sport-

Bonus
Practising a sport at the University during the academic year can give you bonus points. Only points above 10/20 are recorded. For more information, you can access the “ENT” (Environnement Numérique de Travail = digital work environment) “monespace” with your Sesame Id and password and read your Degree exam rules.

French classes
Although classes are taught in English, the programme is part of a French university system. Staff in the libraries, cafeterias, bookstores, banks, and accommodation centres may not speak English. Therefore it is recommended to take courses.
• For more information about French courses via the University of Toulouse: http://en.univ-toulouse.fr/courses/french-foreign-language
• For more information about French courses at Toulouse 1 Capitole University: http://www.ut-capitole.fr/the-university/academic-and-research-components/department-of-languages-and-civilizations--375737.kjsp?RH=INTERNET_EN&IFRAME=null

Please note that some compulsory French classes are already part of the international masters programs and French classes are also offered within the TSE Toul'box package included.
Student Associations:

- **BDE - TSE**: The TSE student association is a group of students that has been elected to represent the student body, organize social events, and trips, and sell TSE goodies. It also aims at helping new students to solve problems they may have when they arrive and during their stay at TSE. The student body elects the association at the end of the previous academic year so that they can organize the buddy program that pairs new students with current senior students, who will give them useful information about the campus and Toulouse. They also use the summer to plan the welcoming “integration” weekend for the new TSE students.

For students that are interested in helping out with the association, please contact: contact.bde.tse@gmail.com

More information about the association can be found at: http://bde.asso-tse.com/

- **BDS**: TSE students’ association in charge of sports activities
- **Say it aloud**: TSE students’ association in charge of organizing conferences and debates
- **TSEconomist**: the students’ magazine
- **TSE Junior Etudes**: the TSE students’ consulting firm

Student Life:

While the TSE Student Association organizes many events such as the Integration weekend and the End-of-the-Year Gala, the students themselves organize many other weekly events usually via Facebook postings “www.facebook.com/TSE.BDE”.

We recommend that you also join your programme’s Facebook group (search groups: Toulouse School of Economics), as it has proven to be a great social network for students during the previous years.

https://www.facebook.com/toulouseschoolofeconomics/
Located at the heart of south-west France, Toulouse enjoys a privileged geographical location, close to the Mediterranean Sea, the Atlantic Ocean and the Pyrenees. Toulouse School of Economics is located in the former tobacco factory between the Garonne River and the Canal de Brienne, and is close to the city’s historical center (5 minutes walk from the Place du Capitole). Students can thus easily enjoy the charms of the “pink city” with its diverse historical resources, remarkable heritage and a variety of cultural and sports activities on offer. Toulouse is also a business-oriented, lively, young and cosmopolitan city where shops and sunny coffee terraces abound.

Toulouse is also known for its strong economic dynamism and stands out as a hub of excellence for the aerospace industry (Airbus, ATR, Alcatel Alenia Space, etc.). It is also the home of many innovative firms in other industrial sectors such as biotechnologies (Pierre Fabre, Sanofi-Aventis, Ciba-Vision, etc.) and electronics (Continental, Motorola, etc.).

Weather:

In the winter, average temperatures range between 0 and 5 degrees Celsius, with a few falls of snow. The average summer temperature ranges between 20 and 30 degrees with some sporadic heat waves. Most buildings and apartments will not have air conditioning. A rain coat and umbrella is never a bad idea!

Packing List

- Good backpack
- Warm winter coat
- Camera
- Pocket Dictionary
- Voltage converter / adapter
- Ski clothing
  (for the TSE ski trip!)
By Plane:
Toulouse Blagnac Airport is 8km from the city centre and most international airlines fly into this airport. 
http://www.toulouse.aeroport.fr/en

Getting to and from Blagnac Airport is relatively easy. The airport shuttle, Flybus (La Navette Aeroport) runs between the central train station, Gare Matabiau, and the airport every 20 minutes, stopping at three different tube stops on the way. A one-way ticket costs 8€ and takes about 30 minutes. You can also go from the Airport to Toulouse city center by tram (T2 line).
http://www.tisseo.fr/en/airport-shuttle

Some budget airlines such as Ryanair fly into Carcassonne International Airport and there are several direct trains between Carcassonne and Toulouse each day operated by SNCF.
http://www.aeroport-carcassonne.com/en

By Train:
The central train station in Toulouse is Gare Matabiau - SNCF and is located next to the tube stop Marengo-SNCF.
www.sncf.com

By Bus, Tube or Tram:
Toulouse has two convenient tube lines that run through the centre of the city, and an extensive bus and tram system connecting the city centre to nearby suburbs. A standard one-way trip costs 1.60€, but students under 26 can apply for a "moins de 26 ans" Tisseo card. With this card, students have 10 rides for 4€. Students 26 and older can apply for a student card, and can have 10 rides for 9.80€. Monthly passes are also available to students under 26 years for just 10€ per month. More information about how to apply for a discount Tisseo card can be found at:
https://www.tisseo.fr/en

By Bike:
VélôToulouse is a very convenient and easy-to-use bike system with bike stations located throughout the city. For 1.20€ a day or 20€ a year, students can borrow a bike from any station, and return it to any other station. VélôToulouse has become extremely popular over the past year and is now a common mode of transportation for getting to and from the university during the day, or out to the bars late at night. The system runs until 2.00 am every morning.
www.velo.toulouse.fr

For more information about Toulouse transport:
http://www.toulouse.fr/web/guest/en-un-clic/moments-de-vie/
Transportation Map of Toulouse next page
http://www.tisseo.fr/se-deplacer/plans
National Holidays 2018-2019

- November 1: All Saints Day (La Toussaint)
- November 11: Armistice Day (Jour d’Armistice)
- December 25: Christmas Day (Noël)
- January 1: New Year’s Day (Jour de l’an)
- April 21: Easter (Pâques)
- April 22: Easter Monday
- May 1: Labour Day (Fête du travail)
- May 8: WWII Victory Day (Fête de la Victoire 1945)
- May 30: Ascension (l’Ascension)
- June 9: Whitsun
- June 10: Whitsun Monday
- July 14: Bastille Day (Fête nationale)
- August 15: Assumption

Festivals and Concerts:

- September: Piano aux Jacobins
- October: Festival Cinespaña
- December: Christmas Market
- January: C’est de la Danse Contemporaine
- March: Rencontres Cinémas d’Amérique Latine
- April: Festival Flamenco
- May: Fêtes des Berges et du Vélo
- June: Marathon des Mots, Rio Loco, Fête de la Musique
- July: Danse à Toulouse
- August: Toulouse d’Été
**Emergency:**
- Police: 17
- Fire department: 18
- SAMU (Emergency medical services): 15 or +33 (0)5 34 39 33 33
- European emergency number: 112

**Utilities:**
- www.edf.fr
- www.engie.com
- TV license: www.impots.gouv.fr

**Medical:**
- SOS Médecins: +33 (0)5 61 33 00 00
- SIMPPS (*Inter-university Department for preventive medicine and promoting health*): +33 (0)5 61 63 37 25
- Vaccination centre: +33 (0)5 61 22 23 46 - 17 place de la Daurade
- All night pharmacy / drugstore: +33 (0)5 61 62 38 05 76 allées Jean Jaurès
- Family planning: +33 (0)5 61 25 54 17 - 95 Grande rue Saint Michel
- Red Cross hotline: +33 (0)8 00 85 88 58
- Drugs / alcohol / tobacco info services: +33 (0)8 00 23 13 13
- AIDS information service: +33 (0)8 00 84 08 00

**General:**
- Central Post Office: +33 (0)8 99 19 52 37 - 9 rue Lafayette
- Lost and Found: +33 (0)5 62 27 63 00
- Lost credit cards: +33 (0)8 92 70 57 05
- Telephone numbers: www.pagesjaunes.fr
USEFUL MAPS

University Toulouse 1 Capitole - Toulouse School of Economics main sites
Map of Manufacture des Tabacs - TSE

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TOULOUSE SCHOOL OF ECONOMICS

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